

**Texas Migrant Council, Inc.**  
**BOARD OF DIRECTORS**  
**MONTHLY MEETING and TRAINING MINUTES**

**LOCATION:** VPN with All TMC Regional Offices  
 Crystal City Regional  
 Donna Regional  
 Laredo Headquarters  
 Ohio Regional  
 Panhandle Regional

**DATE:** January 15, 2005

**ROLL CALL:**

MEMBER	PRESENT/ABSENT
Ms. Sandra Martinez, Chairman	Present - Headquarters
Mr. Daniel Liskai, Vice-Chairman	Present - Ohio Regional
Mr. Russell Donohue, Treasurer	Present - via telephone
Ms. Graciela Camargo, Secretary	Present - Headquarters
Ms. Maribel Garcia, Sgt. At Arms	Present - Headquarters
Mr. Juan Jose Balli, Charter Member	Present - Donna Regional
Mr. Vidal Cantu, Jr., Charter Member	Absent
Mr. Blas Castañeda, Member	Present - Headquarters
Mr. Edward Cortez, Member	Present - Panhandle Regional
Mr. Francisco Flores, Member	Present - Headquarters
Mr. Leonel Lopez, Member	Present - Donna Regional
Mr. Miguel Lopez, Member	Present - Donna Regional
Dr. Hilda Medrano, Member	Absent
Ms. Blanca Muñoz, Member	Present - Donna Regional
Ms. Diana Palacios, Member	Absent
Dr. Alma Gonzalez-Perez, Member	Absent
Ms. Lorena Cuellar, PPC Presented	Present - Headquarters

**Gallery Present**

Ms. Mary G. Capello	Chief Executive Officer, Headquarters
Ms. Wendy L. Kissman	Board of Directors Executive Secretary, Headquarters
Mrs. Isabel Flores	Guest, Headquarters
Ms. Lydia Garza	Secretary Donna Regional Office
Mr. Nestor Atkinson	IT Director, Donna Regional Office
Ms. Carmen Valle	MIS Coordinator, Donna Regional Office
Ms. Alicia Yanez	MSHS Director, Headquarters
Mr. John E. Gonzales	Risk Management Director, Donna Regional
Mr. Dennis Schultz	Human Resources Director, Headquarters
Mr. Jerald Sparenberg	Chief Financial Officer, Headquarters
Mr. Louis Guardiola	Regional Administrator Ohio, Headquarters
Mr. Milo Martinez	Rep. from TMC Auditing Firm, Headquarters
Mr. Javier Rodriguez	Computer Hardware Technician, Headquarters



7. Chief Executive Officers Monthly Report	<p>Ms. Mary Capello, CEO, reviewed the CEO monthly report with the members of the board. Ms. Capello highlighting items of utmost importance, she informed the board of the upcoming Federal Review dates (July 31 - August 5, 2005). She requested the entire board's attendance on August 1, 2005 the first day of the Federal Review if not in person at least by VPN.</p> <p>Mary introduced the new CFO, Jerry Sparingbird.</p> <p>Ms. Capello requested the board chair grant the Fiscal Audit be moved to executive session, the board chair honored the request. During the review of the monthly HR Report Mr. Blas Castañeda, board member, and Mr. Edward Cortez, board member, requested their suggestions and/or statement go on record as follows:</p> <p>Mr. Castaneda requested that TMC work as a whole organization and not as individual programs. He also recommended that all programs are structured and consistent so budgets do not have to be revised throughout the year.</p> <p>Mr. Edward Cortez suggested that TMC look at keeping the teacher staff on a 12 month pay period to avoid the high unemployment expenses and the extreme amount of time and money it takes for staff to process unemployment paper work. He also suggested that the off months we utilize that time to do staff training, which is difficult to conduct during our peak seasons.</p>	
8. Executive Session	<p>The Members of the Board adjourned to Executive Session at 12:00 p.m.</p> <p>The Members of the Board adjourned out of Executive Session at 1:30 p.m.</p> <p>No action was required or taken in Executive Session.</p>	
9. Sound Off Session	<p>No action was needed or taken during this session.</p>	
10. Adjourn	<p><b>Mr. Blas Castañeda, board member, moved to adjourn.</b></p> <ul style="list-style-type: none"> <li>○ Ms. Grace Camargo, board member, seconded</li> <li>○ <b>Approved Unanimously.</b></li> <li>○ No discussion.</li> </ul> <p>Meeting Adjourns at 1:35p.m.</p> <p><i>* A recording of the monthly board meeting is available upon request, from Ms. Wendy L. Kissman, Board of Directors Executive Secretary.</i></p>	<b><i>Adjourned</i></b>

APPROVED BY:

*Sandra Martinez*  
BOD Chairman

WITNESSED BY:

*Graciel Conroy*  
BOD Secretary

APPROVAL DATE: Saturday, February 12, 2005

BOD Approved on: February 12, 2005  
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