

++Texas Migrant Council, Inc.
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New America Corporation
BOARD OF DIRECTORS
MARCH MEETING MINUTES

LOCATION: EMBASSY SUITES
1800 SOUTH SECOND STREET
McALLEN, TEXAS

DATE: MARCH 10, 2007

ROLL CALL:

MEMBER	PRESENT/ABSENT
Ms. Sandra Martinez, Chairman	Present
Mr. Louis Daniel Liskai, Vice-Chairman	Present
Mr. Leonel Lopez, Treasurer	Present
Ms. Graciela Camargo, Secretary	Present
Ms. Diana Palacios, Sgt. At Arms	Absent
Mr. Juan Jose Balli, Charter Member	Present
Mr. Vidal Cantu, Jr., Charter Member	Present
Mr. Blas Castaneda, Member	Absent
Mr. Francisco Flores, Member	Present
Mr. Miguel Lopez, Member	Present
Dr. Hilda Medrano, Member	Present
Ms. Blanca Munoz, Member	Present
Ms. Maribel Garcia, Member	Present
Judge Juan Velasquez, Member	Absent
Ms. Alana Rico, Member	Present
Mr. Rene Cantu, Member	Absent
Ms. Elaine Tafolla, PC President	Present

Gallery Present

Ms. Mary G. Capello	Chief Executive Officer
Ms. Rosa E. Herrera	Administrative Assistant to the CEO and the BOD
Mr. Victor Yado	Interim Human Resource Director
Ms. Cynthia Garcia	MSHS Director
Ms. Isabel Flores	Visitor
Mr. Rene Gonzalez	Corporate Communications Manager

Agenda: (y) (n)

Materials provided/distributed: (y) (n)

Minute Taker: Rosa E. Herrera, Administrative Assistant to the CEO and the BOD

Item/Subject	Discussion Referenced materials, copies, etc.	Action/ Motions
I. Meeting Called to Order	Ms. Sandra Martinez, Board Chair, called meeting to order at 9:05 a.m.	<i>Called to Order</i>
II. Roll Call	Ms. Graciela Camargo, Board Secretary, called roll. Thirteen (13) out of Seventeen (17) board members were present. Quorum was established.	<i>Quorum Established</i>
III. Action Items	<p>A. Approval of Consent Agenda Items <i>(previously emailed)</i> Mr. Dan Liskai, Board Vice Chair, moved to table the approval of items one and two which are the minutes from January 20, 2007 and February 2, 2007.</p> <ul style="list-style-type: none"> o Ms. Grace Camargo, Board Secretary, seconded. o Items one and two were tabled o Discussion <p>Ms. Camargo stated that the February 2, 2007 minutes were not in minute format, that they were written verbatim. She requested that they be corrected in minute format. She also stated that she had done some corrections to the January 20th minutes.</p> <p>Mr. Dan Liskai, Board Vice Chair, moved to table items three, four, five, and six.</p> <ul style="list-style-type: none"> o Ms. Grace Camargo, Board Secretary, seconded. o Items three, four, five and six were tabled o Discussion <p>After a brief discussion of why reports were not submitted timely, a motion to table the items was made.</p>	<i>Handouts Approved</i>
IV. Board of Directors Committee Reports	<p>A. Executive/Planning/Quality Assurance No report; no meeting held.</p> <p>B. Fiscal/Insurance/Risk Management No report; no meeting held</p> <p>C. Education/Programs No report; no meeting held.</p> <p>D. Legislative/By-Laws/Board Development/Personnel No report; no meeting held.</p> <p>E. Special Advisory Board No report; no meeting held.</p>	
V. BOD Chair's Monthly Report	Ms. Sandra Martinez, Board Chair, did not have a report.	

<p>VI. PC President - Board Liaison Monthly Report</p>	<p>Ms. Elaine Tafolla, Policy Council Chair, reported that there will be a mandatory training/meeting on April 27th, 28th and 29th in Laredo. Also, she stated that one of the committees had a workshop on the new menu on April 2nd, 3rd, and 4th. Ms. Cynthia Garcia said that the food advisory committee would be having the workshop on the new menu.</p> <p>Mr. Flores asked why the board committee meetings are not meeting as in the past. He feels these meetings are very important and valuable since there is a lot of information that the Board needs to know about. He is concerned about what could happen if there is a lack of communication.</p> <p>The board voiced concerns over information and packages being sent late and not having enough days to bring up any questions that need to be brought up.</p>	
<p>VII. CEO's Monthly Report</p>	<p>Ms. Capello briefed the board on her visit to Washington, D.C. She especially talked about the Plate of Bounty Award Mr. Dan Liskai was awarded in Washington. Mr. Liskai thanked everyone for their support and said that it was not only his award, it was TMC's. Mr. Flores recalled discussing that TMC needed to be recognized locally, state-wide and even nationally and he thought that TMC had accomplished this goal. Ms. Capello also stated that during their Washington trip. Ms. Cynthia Garcia reported that Ms. Elaine Tafolla, Policy Council President, would be representing TMC and the Board at the national Level. She was chosen to be an officer of the National Migrant and Seasonal Head Start Association Board.</p> <p>Plate of Bounty Award is the highest award that a National Migrant and Seasonal Head Start Association Affiliate can receive for making a difference in the life of farm workers children and families. Mr. Liskai thanked everyone for their support and said that everyone had contributed to this recognition.</p> <p>A. Fund Raising</p> <p>Ms. Capello said that the minutes that were given to the board members reflected Mr. Hinton's initial presentation where several options were given on raising money for the agency. Mr. Hinton, Fundraising Consultant, introduced himself to the board and went on to say he had studied TMC's mission and vision.</p> <p>Ms. Capello introduced Mr. Rene Gonzalez as the new Corporate Communications Manager and stated that he is working on a video that will be presented to the Board for their use whenever making presentations. Ms. Capello also told the Board that a new presentation was going to be made for Ms. Rico and Mr. Cantu using the new corporate name "New America Corporation".</p> <p>Ms. Capello brought the Board up to date with the Alamo building</p>	

dedication that she and several staff and board members Washington twice and that they had gone to invite Congressman Hinojosa and other Congressmen from the Valley area to the Alamo dedication. Ms. Capello thanked Mr. Flores, Ms. Rico, Judge Velasquez, Ms. Palacios, Dr. Medrano, Mr. Cantu and Ms. Tafolla for all their help and legislative visits in Washington.

Ms. Camargo requested Mr. Keith Hinton to be next on the agenda since he had to leave.

Ms. Capello explained that initial presentation made by Mr. Hinton in February and where the board requested a strategic planning meeting just for fund raising to further develop the idea of hiring a consultant or grant writer, discussing fund raising activities and short and long term goals.

Mr. Keith Hinton began his presentation by talking about his background and how he had secured money for the agencies he worked for. He said that he had seen a lot of organizations spend much time and money and they only received a couple of ten dollar bills out of that. Mr. Keith Hinton told the Board if they were really serious about fund raising they needed to start thinking about a Fund Development Program. One recommendation he had was for TMC to focus on: 1) What are the items that TMC needs funding for? If TMC is going to approach organizations who fund grants or national foundations, these kinds of foundations are savvy because when it comes to accountability. You need to be willing to stay with them for more than one year. 2) What is the return of your investment? 3) Are you going to approach more than one or five major organization? 4) Establish your goal.

Ms. Capello stated that it was important for the Board to be aware of the new Head Start Re-Authorization guidelines which delegates accountability and fund raising to the Board.

The annual report was reviewed and corrections were made.

Ms. Blanca Muñoz, Board member, motioned to hire a Fund Development Director

- Ms. Grace Camargo, Board Secretary, seconded.
- **Approved Unanimously**
- Discussion

Ms. Sandy Martinez motioned to proceed with requesting a line of credit to borrow \$213,000.00 plus interest to pay for the Fund Development Director, the salary cap and any other operational need.

- Mr. Leonel Lopez, Board Member, seconded.
- **Approved Unanimously**
- Discussion

	<p>Mr. Dan Liskai moved to add to extend the monthly payments.</p> <ul style="list-style-type: none"> ○ Ms. Sandy Martinez, Board Chair, seconded. ○ Approved Unanimously ○ Discussion 	
VIII. Executive Session	<p>Ms. Graciela Camargo, Board Secretary, moved to adjourn from Executive Session.</p> <ul style="list-style-type: none"> ○ Mr. Francisco, Board Member, seconded. ○ Approved Unanimously. ○ No Discussion. 	
IX. Sound off Session	<p>Members of the Board had no item for Sound off Session.</p>	
X. Adjourn	<p>Sandy Martinez, Board Member, moved to adjourn the March 10, 2007, Board Meeting.</p> <ul style="list-style-type: none"> ○ Ms. Alana Rico, Board Member, seconded. ○ Approved Unanimously. ○ No Discussion. <p>Meeting Adjourns at 12:00 noon</p> <p><i>* A recording of the monthly board meeting is available upon request, from Ms. Rosa E. Herrera, Administrative Assistant to the CEO and the BOD.</i></p>	Adjourned

APPROVED BY: *Sandy Martinez*
 BOD Chairman

WITNESSED BY: *Graciela Comay*
 BOD Secretary