

Texas Migrant Council, Inc.
Db
New America Corporation
BOARD OF DIRECTORS
MAY BI-MONTHLY MEETING MINUTES

LOCATION: VPN and Conference Call

DATE: May 12, 2007

ROLL CALL:

| MEMBER | PRESENT/ABSENT | OFFICE IN |
|--|-----------------------|-----------------------|
| Ms. Sandra Martinez, Chairman | Absent | |
| Mr. Louis Daniel Liskai, Vice-Chairman | Absent | |
| Mr. Leonel Lopez, Treasurer | Present | Donna Regional |
| Ms. Graciela Camargo, Secretary | Present | Donna Regional |
| Ms. Diana Palacios, Sgt. At Arms | Present | Crystal City Regional |
| Mr. Juan Jose Balli, Charter Member | Absent | |
| Mr. Vidal Cantu, Jr., Charter Member | Absent | |
| Mr. Blas Castaneda, Member | Absent | |
| Mr. Francisco Flores, Member | Present | Telephone |
| Mr. Miguel Lopez, Member | Present | Donna Regional |
| Dr. Hilda Medrano, Member | Present | Telephone |
| Ms. Blanca Munoz, Member | Present | Donna Regional |
| Ms. Maribel Garcia, Member | Present | Corporate Office |
| Judge Juan Velasquez, Member | Present | Lubbock Office |
| Ms. Alana Rico, Member | Present | Telephone |
| Mr. Rene Cantu | Absent | |
| Ms. Elaine Tafolla, PC President | Present | Donna Regional |

Gallery Present

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| Ms. Mary G. Capello | Chief Executive Officer | Corporate Office |
| Ms. Rosa E. Herrera | Administrative Assistant to the CEO and the BOD | Corporate Office |
| Mr. Rene Gonzalez | Corporate Communications Manager | Corporate Office |
| Mr. Jerald Sparenberg | Chief Financial Officer | Corporate Office |
| Ms. Cynthia Garcia | Migrant and Seasonal Head Start Director | Corporate Office |
| Mr. Javier Z. Rodriguez | Network Operations Manager | Corporate Office |
| Mr. Nestor Atkinson | Information Technology Director | Donna Regional Office |
| Mr. Victor Yado | Interim Human Resource Director | Donna Regional Office |
| Ms. Lydia Garza | Secretary | Donna Regional Office |
| Carmen Valle | MIS | Donna Regional Office |

Agenda: (y) (n)

Materials provided/distributed: (y) (n)

Minute Taker: Rosa E. Herrera, Administrative Assistant to the CEO and the BOD

| Item/Subject | Discussion Referenced materials, copies, etc. | Action/ Motions |
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| 1. Meeting Called | Ms. Grace Camargo, Board Secretary, called the meeting to order at | <i>Called to Order</i> |

BOD Approved on: July 14, 2007

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| to Order | 9:05 a.m. Ms. Sandy Martinez, Board Chair, was absent due to illness and Mr. Dan Liskai, Board Vice Chair, was absent due to weather problems in Ohio. | |
| oll Call | <p>Ms. Graciela Camargo, Board Secretary, appointed Ms. Blanca Muñoz as acting secretary for the meeting. Ms. Muñoz called roll. Ten (10) out of Fifteen (15) board members were present.</p> <p>Quorum was established.</p> | <i>Quorum Established</i> |
| III. Action Items | <p>A. Approval of Consent Agenda Items <i>(previously emailed)</i></p> <p>Dr. Hilda Medrano, Board Member, moved to approve the Minutes of the Bi-Monthly Board meeting on January 20, 2007.</p> <ul style="list-style-type: none"> ○ Mr. Leonel Lopez, Board Member, seconded. ○ Approved Unanimously. ○ No Discussion. <p>Dr. Hilda Medrano, Board Member, moved to approve the Minutes of the Special Called Board meeting on February 2, 2007.</p> <ul style="list-style-type: none"> ○ Mr. Leonel Lopez, Board Member, seconded. ○ Approved Unanimously. ○ No Discussion. <p>Mr. Leonel Lopez, Board Member, moved to approve the Minutes of the Bi-Monthly Board meeting on March 10, 2007.</p> <ul style="list-style-type: none"> ○ Dr. Hilda Medrano, Board Member, seconded. ○ Approved Unanimously. ○ No Discussion. <p>Ms. Diana Palacios, Board Sgt. At Arms, moved to accept Mr. Nestor Atkinson, MIS Director's report that TMC is in compliance with the Children Internet Protection Act (C.I.P.A); specifically, TMC is in compliance by using Sonic Wall.</p> <ul style="list-style-type: none"> ○ Mr. Leonel Lopez, Board Member, seconded. ○ Approved Unanimously. ○ No Discussion. <p>Ms. Maribel Garcia, Board Member, moved to approve the submission of the Child Adult Care Food Program application for the State of Nevada.</p> <ul style="list-style-type: none"> ○ Mr. Miguel Lopez, Board Member, seconded. ○ Approved Unanimously. ○ No Discussion. | <p><i>Handouts Approved</i></p> <p><i>Oral Report Approved</i></p> |
| Board of | A. Executive/Planning/Quality Assurance | |

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| Directors Committee Reports | <p>No report; no meeting held.</p> <p>B. Fiscal/Insurance/Risk Management No report; no meeting held</p> <p>C. Education/Programs Ms. Camargo, Board Member reported orally that she had been in contact with Dr. Hilda Medrano, Board Member twice to discuss the fund raiser Dr. Medrano is proposing. Dr. Medrano reported that she had already met with Dr. Mary Alice Reyes, Valley Regional Administrator, to discuss the event. Ms. Camargo requested that she and other members of the Education Committee be contacted for the next meeting because the Education Committee wants to be part of the fund raiser.</p> <p>D. Legislative/By-Laws/Board Development/Personnel No report; no meeting held.</p> <p>E. Special Advisory Board No report; no meeting held.</p> | |
| V. BOD Chair's Monthly Report | No report; no meeting held | |
| VI. PC President - Board Liaison Monthly Report | Ms. Elaine Tafolla, Policy Council President, orally reported that the Policy Council had met on April 27, 2007, and they had had Post Training on April 28, 2007. Ms. Tafolla also reported that one Policy Council member from the Rio Grande Valley had been seated and that they needed three more; she also reported that they needed to seat the Community Representatives and appoint the Standing Committee and the Ad Hoc Committee. | <i>Handouts</i> |
| VII. CEO's Monthly Report | <p>A. Review of CEO Monthly Report Ms. Mary Capello, CEO, reported that she had received approval from Mr. Emilio M. Pucillo, Director, of the Health Resource & Services Administration in New York, for seven 1309 applications for modular constructions.</p> <p>B. Office of Head Start Approval of Carry Over Budget Request Ms. Mary Capello, CEO, also reported that she had received approval from the Office of Head Start for the seven (7) Carry Over Balance (COB) requests that were submitted by TMC.</p> <p>C. COLA (Cost of Living Adjustment) Proposal Dr. Hilda Medrano, Board Member, moved to approve the submission of the COLA (Cost of Living Adjustment) Proposal.</p> <p>o Ms. Alana Rico, Board Member, seconded.</p> | <i>Handout</i> |

- **Approved Unanimously.**
- No Discussion.

D. Monthly Report

Ms. Capello reported that there had been several functions, like the Juan Jose Balli Building Dedication and the 2007 Dia De Los Niños that had been a great success. She reported that the Juan Jose Balli scholarship fund had been set up and that about seventy five Dia De Los Niños events had taken place throughout the eight states. She invited the Board of Directors to the 2008 Dia De Los Niños event in Laredo. She also thanked Mr. Francisco Flores, Mr. Blas Castañeda, and Mr. Vidal Cantu, Board Members for participating in the Dia de los Niños events in Laredo.

E. Financial Report and/or other Issues

Mr. Jerald Sparenberg, CFO, reported that he would be adding the Healthy Marriages Program on his Summary of all Programs report under the State Programs. Mr. Sparenberg also reported that he would be adding a separate item on the Juan Jose Balli Scholarship and the TMC Dia De Los Niños Scholarship. He reported that the interest on the Juan Jose Balli Scholarship fund would be accruing. Also in the State Programs he reported that he wanted for the Board to be aware that they are accountable for \$13,382,003 on the Austin CCMS and in Victoria, TMC is responsible for \$7,149,888. Mr. Sparenberg also reported that the expansion start-up carry over was spent.

F. Human Resources/Risk Management Report and/or Issues

Mr. Victor Yado, Human Resource Interim Director, gave an update of all the positions that are currently open, as well as, the interviews and the pending decisions that are left.

G. Ratification of approval to submit Proposal to Coastal Bend Workforce Center

Mr. Francisco Flores, Board Member, moved to approve the ratification of approval to submit the Coastal Bend Workforce Center Proposal.

- Mr. Miguel Lopez, Board Member, seconded.
- **Approved Unanimously.**
- No Discussion.

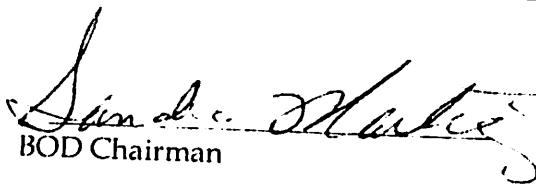
II. Approval to submit Proposal to Deep East Workforce Center

Mr. Leonel Lopez, Board Member, moved to approve the submission of the Deep East Workforce Center Proposal.

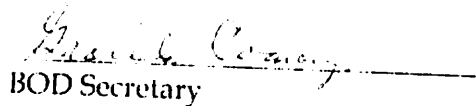
- Mr. Miguel Lopez, Board Member, seconded.
- **Approved Unanimously.**

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| | <p style="text-align: center;">○ No Discussion.</p> <p>I. Approval of CEO Performance Evaluation Instrument Mr. Leonel Lopez, Board Member, moved to table the approval of the CEO Performance Evaluation Instrument that was previously submitted to the Board for the next bi-monthly board meeting scheduled for July 14, 2007.</p> <p style="text-align: center;">○ Ms. Alana Rico, Board Member, seconded. ○ Approved Unanimously. ○ No Discussion.</p> | |
| VIII. Executive Session | Members of the Board had no item for Executive Session. | |
| IX. Sound off Session | <p>Mr. Leonel Lopez, Board Member requested that a thank you note be send to the Palmview employees that were involved in the accident because of how the accident was handled. He reported that the accident was handled with great professionalism.</p> <p>Ms. Grace Camargo, Board Member, also requested that the invitations that are send to the Board from other offices to be faxed with ample time to respond and/or make plans to attend.</p> | |
| X. Adjourn | <p>Mr. Leonel Lopez, Board Member, moved to adjourn the April 12, 2007, Board Meeting.</p> <p style="text-align: center;">○ Mr. Miguel Lopez, Board Member, seconded. ○ Approved Unanimously. ○ No Discussion.</p> <p>Meeting Adjourns at 10:58 a.m.</p> <p><i>* A recording of the monthly board meeting is available upon request, from Ms. Rosa E. Herrera, Administrative Assistant to the CEO and the BOD.</i></p> | <i>Adjourned</i> |

APPROVED BY:


BOD Chairman

WITNESSED BY:


BOD Secretary