

**TMC  
Board of Directors  
Official Minutes  
Embassy Suites Hotel  
January 10, 2009**

**Call to order by Sandra Martinez**

**Let it be remembered that a regular Bi-Monthly Meeting of the TMC Board of Directors was held on Saturday, January 10, 2009, at 12:15 P.M. at the Embassy Suites Hotel, in Laredo, Texas with the following members present to-wit:**

<b>Sandra Martinez</b>	<b>Board Chair</b>
<b>Louis Dan Liskai</b>	<b>Vice-Chair</b>
<b>Graciela Camargo</b>	<b>Secretary</b>
<b>Leonel López</b>	<b>Treasurer</b>
<b>Diana Palacios</b>	<b>Sgt. at Arms</b>
<b>Blas Castañeada</b>	<b>Member</b>
<b>Francisco Flores</b>	<b>Charter Member</b>
<b>Miguel López</b>	<b>Member</b>
<b>Dr. Hilda Medrano</b>	<b>Member</b>
<b>Blanca Muñoz</b>	<b>Member</b>
<b>Judge Juan Velásquez</b>	<b>Member</b>
<b>Dr. Rene Cantu</b>	<b>Member</b>
<b>Claudia Salazar</b>	<b>PC President/Member</b>

**Not in Attendance:**

**Mr. Juan Jose Balli  
Mr. Vidal Cantu, Jr.  
Mr. Juan Massey**

**Thus constituting a quorum, the TMC Board of Directors proceeded to act upon the Agenda as presented in the meeting notice of January 10, 2009.**

Also present were Ms. Mary Capello, TMC CEO, Mr. Manuel E. DuQue, III, TMC COO, Mr. Jerald Sparenberg, TMC CFO, Mr. Rodney Rodriguez, TMC CCO, Mr. Rene Gonzlaez, TMC CC Manager, Ms. Norma Ybarra, TMC HR Director, Ms. Yolanda Rodriguez, TMC MSHS Early Childhood Education Director, Ms. Lorena Rodriguez, Director Safe Heaven, Ms. Rosa Herrera, TMC Ex. Secretary, Cordelia L. Valdez, TMC BOD Ex. Secretary and Mr. Javier Rodriguez, TMC MIS Department.

## **ITEM 2 ROLL CALL**

Roll call by Ms. Graciela Camargo, Board Secretary. 13 members were present.

## **ITEM 3 ACTION ITEMS**

### **A. Approval of Consent Agenda Items 1-2**

It was moved by Blas Castaneda and seconded by Dr. Hilda Medrano to approve the Consent Agenda and items 1-12 as presented with one modification: To move the meeting scheduled for July 11, 2009 from Nevada/Oklahoma to Ohio.

Motion was approved 12 -1

## **ITEM 4 BOARD OF DIRECTORS COMMITTEE REPORTS**

### **A. Executive/Planning/Quality Assurance No Meeting Held/No Action Required.**

### **B. Fiscal/Insurance/Risk Management**

Committee Chair Mr. Leonel Lopez and committee reviewed all fiscal reports as presented, Friday, January 09, 2009. Mr. Jerald Sparenberg, TMC CFO, made a presentation on the Request for Proposals (RFP) for the new CPA firm for 2009-2013 and updated the committee on the TMC Program Governance System and the Boards latest Fiscal Responsibility. After reviewing all fiscal reports

presented, Mr. Sparenberg advised the committee that all was in order. The committee recommended the approval of all fiscal reports and to authorize for staff to proceed with finalizing the RFP and submitting it for publication with appropriate due dates.

It was moved by Blanca Munoz to approve and Seconded by Grace Camargo to approved

Motion was approved by unanimous consent.

**C. Education/Programs**

No Meeting Held/No Action required.

**D. Legislative/By-Laws/Board Development/Personnel**

Judge Juan Velasquez, Committee Chair, summarized the business reviewed by the legislative committee meeting and recommended TMC advocate with state legislatures regarding the E-Rate for Head Start. Several changes need to be made to the state and federal bill to ensure that Texas definition of a school is inclusive of stand-alone Head Starts serving 3 and 4 year olds. The Board was also given their documents for their Board Self Evaluation and or Assessment which will be filed by TMC in their prospective packets.

It was moved by Judge Juan Velasquez and Seconded by Leonel Lopez to approve

Motion was approve by unanimous consent

**E. Building Committee**

Committee Chair Mr. Dan Liskai and his committee reviewed reports presented to the committee on January 9, 2009. After reviewing the four RFP's presented for the corporate building, the committee recommended to the TMC Board that staff proceed in the following manner:

- Proceed with meeting with contactors who responded to the RFP's,

- Explore the options with Economic Development Corporations, and ;
- Consult with Special Advisors, Mr. Alonzo Cantu and Mr. Henry Cisneros, with reference to building needs.

It was moved by Mr. Leonel Lopez and seconded by Dr. Hilda Medrano to approve the committees' recommendations.

Motion was approved by unanimous consent

#### **F. Fund Development Committee**

The Fund Development Committee, chaired by Mr. Leonel Lopez, met on Saturday, January 10, 2009 to discuss the fund raising activities for 2009-2013 and the role of the Foundation Board to be established. After some discussion, the committee voted to recommend Board approval on the fund raising activities until the Foundation Board is established and operational.

It was moved by Sandy Martinez and Seconded by Dan Liskia to approve

Motion was approved by unanimous consent.

#### **G. Special Advisory Board**

Ms. Mary Capello reported that the Special Advisory board met on two (2) occasions:

- The first meeting was to discuss the board logo as presented to TMC Board. The Special Advisory Board recommend the TMC Board approve the logo as presented "TMC, Teaching and Mentoring Communities" and waive notice and ratify at the March 2009 Meeting.
- 2<sup>nd</sup> meeting with Henry Cisneros and Alonzo Cantu to discuss the development of the Foundation Board and both agreed to support and be a part of it. Mr. Cisneros and Mr. Cantu are researching and believe the Foundation should be a separate board. Names were given by Mr. Cisneros to be apart of the

board. The next meeting of the Foundation Board will be February 17, 2009 at 1:00 p.m. in San Antonio, Texas to discuss the specifics.

- Special Advisory board added four new members Dolores Huerta, President of Dolores Huerta Foundation, John Tranvina, President and CEO of MALDF, Mary Helen Berlanga, State Board of Education Member, and Mr. Juan Maldonado, President of Laredo Community College. Ms. Capello emphasized that all the advisors have been very cooperative and willing to sign documents and letters on TMC's behalf when needed. Ms. Capello further emphasized that the Advisory Board and Foundation Board would be totally separate. However, the TMC Board did recommend that representation between the TMC Board and the Foundation be established when all proper and legal documents are in place. The name of Mr. Ross Raker was proposed as a person knowledgeable in the formation of a Foundation Board. No Further discussion.

## **5. BOARD CHAIRS' MONTHLY REPORT**

- 1. Committee Appointments**
- 2. Appointment of Board Liaison to Policy Council**

Committee Appointments will be made by new Board Chair, Mr. Louis Dan Liskai, at the next meeting. Ms. Diana Palacios was appointed as Board Liaison to the Policy Council.

Dr. Medrano motioned to approve as presented. Dr. Rene Cantu seconded to approve.

Motion carried by unanimous consent

## **6. POLICY COUNCIL PRESIDENT/BOARD LIASON MONTHLY REPORT**

Ms. Claudia Salazar, Policy Council President, reported to the Board that the Policy Council met on January 7-8, 2009 for training. The following members were elected to serve as Officers of the Policy Council for this coming year:

Ms. Claudia Salazar, President - Western Region  
Ms. Maria Rios, Vice President – Wintergarden Region  
Ms. Maria Esparza, Secretary - Indiana Region  
Ms. Karla Valdez, Treasurer – Rio Grande Valley Region  
Ms. Verónica Solis, Sgt. at Arms- Wintergarden Region

**7. CHIEF EXECUTIVE OFFICERS' REPORT**

**A. CORPORATE MONTHLY REPORT**

Ms. Capello gave the Board a complete Corporate Status Report which was included in the Boards' packets. A brief Question and Answer session followed with Board members. The Board complimented Ms. Capello and her staff for the outstanding job TMC has done and is continuing to do. No Action was required.

**B. CORPORATE COMPLIANCE/RISK MANAGEMENT REPORT**

Mr. Rodney Rodriguez summarized the November/December 2008 Compliance Report to the Board which was included in the Boards' packet. No Action was required.

**C. CORPORATE COMMUNICATIONS REPORT**

Mr. Rene Gonzalez advised the Board of the coming special events and Press Releases issued to the media. He reported that the TMC web site was updated and user friendly. He also advised the Board on several legislative issues coming up this session. Discussion and direction was given with reference to time and dates for the upcoming visits to the United States Capital. No Action was required.

**D. FINANCIAL & CONTRACTS REPORT**

**1. IRS Final 990 Audit Letter**

Mr. Jerald Sparenberg reported to the Board all fiscal business was in order and in compliance with IRS Form 990 as per letter received

December 8, 2008. He also informed the Board of the status on the RFP's for the search of a CPA firm. No Action was required.

**E. HUMAN RESOURCES AND BENEFITS REPORTS**

Ms. Norma Ybarra, HR Director, gave the Board a brief overview for the months of November and December 2008. No Action was required.

**F. PROGRAM REPORTS**

1. Texas Early Education Model (TEEM) Report
2. Migrant Seasonal Head Start Program Report
3. Early Head Start and Head Start Program Report
4. Workforce/CCS Management Programs Report
  - a) Golden Crescent One-Stop
  - b) Greater Austin Child Care
5. Health Marriage/Together in Texas/Lee Y Serás Programs Report
6. Joe M. Rubio Safe Haven Program Report

Each Program Director gave a brief overview and updated the Board with their detailed reports previously sent to them for the month of December 2008. No action was required.

**8. EXECUTIVE SESSION**

No Executive Session.

**9. SOUND-OFF SESSION**

None .

With no further Business at hand the Board continued into the Official Installation Ceremony.

The Honorable Joe Lopez, 49<sup>th</sup> District Court Judge, proceeded to install the TMC Executive Board and Officers for 2009. The following TMC Board Members were officially installed:

Mr. Louis Dan Liskai, Chairman  
Ms. Grace Camargo, Vice Chair  
Ms. Diana Palacios, Secretary/Board Liaison

Mr. Leonel Lopez, Treasurer  
Judge Juan Velasquez, III, Sgt. at Arms/Parliamentarian

With no further business, Ms. Sandy Martinez Board Chair motioned to adjourn. Mr. Miguel Lopez seconded. The meeting was adjourned at 1:54 P.M.

**ADJOURN**

Respectfully Submitted

BY: Graciela Camargo  
Graciela Camargo  
TMC Board Secretary