



TMC  
Board of Directors  
BI-Monthly Meeting  
Live/Via Conference Call  
Laredo Texas  
May 7, 2010  
8:30 A.M. Central Time

AGENDA

- 01.10.05.124. Call to order Louis Daniel Liskai
- 02.10.05.125. Roll Call Ms. Diana Palacios
- 03.10.05.126. Action to approve and ratify Minutes of March 12, 2010 Meeting.  
[Board Minutes March 13, 2010.doc](#)  
And [Washington Minutes Meeting Training 2-24-2010.doc](#)

04.10.05.127.

**TMC BOARD TO DISCUSS AND ACT ON THE FOLLOWING:**

- a. Discussion and Possible Action to approve the **Daily Health Policy for Health Services for Migrant and Seasonal Head Start Policy No. 104** which reads as follows: *“In order to assure that children are at their optimum for learning, TMC MSHS children will be assessed as they board the bus to determine their overall well-being prior to their arrival to the center. The classroom teacher will make a more complete check after arrival at the center and before getting on the bus for return trip home.”* (Requested by MSHS Program). [Daily Health Check.pdf](#)
- b. Discussion and Possible Action to approve the **Migrant and Seasonal Head Start Health Services Head Lice Policy No.107** which reads as follows: *“No child with lice infestation will be allowed to remain in the center, as dictated by state licensing standards. The child may return once treatment or removal of lice has been provided by the parent/guardian.”* (Requested by MSHS Program). [Head Lice Policy.pdf](#)
- c. Discussion and Possible Action to approve **Migrant and Seasonal Head Start Health Services Immunization Policy No. 108** which reads as follows: *“All children enrolled in TMC’s MSHS Program will receive immunizations appropriate for age and in accordance with the most current Center of Disease Control and State Immunization schedules.”*(Requested by MSHS Department). [Immunization Policy.pdf](#)
- d. Discussion and Possible Action to approve **Migrant and Seasonal Head Start Health Services Medical Care Policy No.111** which reads as follows: *TMC’s MSHS Program will obtain from health care professionals a determination if enrolled children are up-to-date with requirements of Early Periodic Screenings, Diagnosis and Treatment (EPSDT) of the Medicaid State Agency within 30 days of entry to the program.”* (Requested by MSHS Program). [Medical Care Policy.pdf](#)

- e. Discussion and Possible Action to approve **Migrant and Seasonal Head Start Health Services Sick Child Policy No. 112** which reads as follows: “*Children feeling ill will be taken to the “get well area” for further assessment*”. (Requested by MSHS Program). [Sick Child Policy.pdf](#)
- f. Discussion and Possible Action to approve **Migrant and Seasonal Head Start Health Service Staff First Aid and CPR Training Policy No. 113** which reads as follows: “*TMC Migrant and Seasonal Head Start will ensure there is a minimum of one person in each classroom and on each bus route at all times who is Infant, Child and Adult CPR (Cardio-Pulmonary Resuscitation) and Community First Aid Certified by the American Heart Association and the American Red Cross.*” (Requested by MSHS Program). [Staff First Aid & CPR Training Policy.pdf](#)
- g. Discussion and Possible Action to approve **Migrant and Seasonal Head Start Health Services Tuberculosis Screening Policy No. 114** which reads as follows: “*TMC Migrant and Seasonal Head Start will admit children in accordance with Local, County and State requirements for Tuberculosis Screening (TB).*” (Requested by MSHS Program) [Tuberculosis Screening Policy.pdf](#)
- h. Discussion and Possible Action to approve **Migrant and Seasonal Head Start Health Service Universal Precautions Policy No. 114** which reads as follows: “*TMC Migrant and Seasonal Head Start will utilize Center of Disease Control (CDC) and Occupational Safety and Health Administration guidelines (OSHA) as the authorities on universal precautions to handle potential exposure to blood and body fluids in the child care setting.*” (Requested by MSHS Program). [Universal Precautions Policy.pdf](#)

- i. Discussion and Possible Action to approve **Migrant and Seasonal Head Start Health Service Advisory Committee (HSAC) Policy No. 116** which reads as follows: *“TMC Health Service Advisory Committee members will include medical, dental, and mental health professionals, parents, staff and volunteers, who are familiar with the needs of migrant families, and community resources. The committee members provide expert advice dealing with complex issues and conditions facing TMC families and the community. The committee meets a minimum of twice a year.”* (Requested by MSHS Program). [Health Service Advisory Committee.pdf](#)
- j. Discussion and Possible Action to approve the **Migrant and Seasonal Head Start Health Services Dental Care Policy No. 117** which reads as follows: *“TMC-Migrant and Seasonal Head Start will obtain, within 30 days, from health care professionals a determination if children enrolled in the program are up-to-date of an age appropriate schedule which includes dental and incorporates the requirements of Early Periodic Screenings. Diagnosis and Treatment (EPSDT) from the Medical State Agency which the center is located.”* (Requested by MSHS Program). [Dental Care.pdf](#)
- k. Discussion and Possible Action to approve the **Migrant and Seasonal Head Start Short Term-Long Term Exclusion Policy for Health Services Policy No. 119** which reads as follows: *“It is the policy of TMC Migrant and Seasonal Head Start Program not to deny entry to any eligible child, nor exclude any enrolled child from program participation solely on his/her health care needs or medication requirements unless keeping the child in care poses a significant risk to the health and safety of the child or anyone in contact with the child.”* (Requested by MSHS Program). [Short Term-Long Term Exclusion.pdf](#)

- l. Discussion and Possible Action to approve TMC's Migrant and Seasonal Head Start Food Expense Summary for Year to Date Reimbursement for all regions for Program year October, 2009 through January 2010, for a total amount of \$520,382.19 (Requested by Sonia Cotto-Moreno, CCFP Director). [Food Expense Summary.pdf](#)
  
- m. Discussion and Possible Action to approve the submission of the Third Party Funding Application to Webb County for the Safe Haven Program for fiscal year 2010-2011 for a total amount of \$100,000.00. Authorization for President /CEO to execute all relevant documents (Requested by Lorena Rodriguez, SH Director). [Safe Haven Third Party Application.pdf](#)
  
- n. Discussion and Possible Action for TMC to approve the endorsement of "The Children's Act for Responsible Employment" (CARE Act). A new bill introduced by Rep. Lucille Roybal-Allard ( D-California) HB 3564, as proposed by The Child Labor Coalition . This is in reference to child labor law in American agriculture.. [Child Labor Law.pdf](#)
  
- o. Discussion and Possible Action to authorize TMC to submit an application to the Department of Health & Human Services to administer the Head Start Program in Kendall County, Texas ( Boerne and Comfort, Texas) and authorization for President/CEO to execute all relevant documents. [Kendall Project Summary 10.doc](#)
  
- p. Discussion and Possible Action to change Board meeting date from September 11<sup>th</sup> to September 24<sup>th</sup> or 25<sup>th</sup> in Mission, Texas to coincide with the TMC Valley Golf Tournament.

05.10.05.128.

**TMC BOARD OF DIRECTORS COMMITTEE REPORTS**

- a. Executive Committee [Executive Committee Minutes March 26, 2010.doc](#)
- b. Fiscal Committee
- c. Building Committee
- d. Programs/Research and Evaluation, Corporate Compliance Committee
- e. Fund Development Committee
- f. MSHS Policy Council President Report
- g. HS/EH Start Council President Report
- h. HS/EHS Board Liaison Report
- i. MSHS Liaison Report

06.10.05.129.

**PRESIDENT/CEO'S REPORT**

- a. Corporate Report  
[CEO March - April 2010.doc](#)

[Attachment 1.pdf](#)

[Attachment 2.pdf](#)

[Attachment 3.pdf](#)

[Attachment 3A.pdf](#)

[Attachment 3B.pdf](#)

[Attachment 4.pdf](#)

[Attachment 5.pdf](#)

[Attachment 6.pdf](#)

- Grant # 90CM6896 [Triennial and First year Monitoring Review for MSHS.pdf](#)
- Grant # 06CH7053 [HS-EHS ARRA Funding 48,010 Grant 06CH7053.pdf](#)
- Grant # 06CH7053 [Monitoring Review for Head Start.pdf](#)
- Grant # 06CH7053 [Early Head Start ARRA Monitoring Review.pdf](#)
- Grant # 06SH7053 [Early Head Start Expansion Refunding Grant 06SA7053.pdf](#)

- Grant # 06SH7053 [Head Start Expansion Refunding Grant 06SH7053.pdf](#)
- Grant # 06SA0929/02 Early Head Start Expansion Webb County [Early Head Start Webb County.pdf](#)
- [Child Health Safety Supervision.pdf](#)
- Catto & Catto Insurance, Risk Management & Employee Benefits (information) [Catto& Catto Kidnap & Ransom insurance.pdf](#) [COBRA Information.pdf](#) [CHIPRA Compliance \(Children's Health Ins.\).pdf](#)

07.10.05.130.

**b. Financials Report**

[BOD Financial Reports 02-28-10 Actual.xls](#)

- Purchasing/Contracts Report [Purchasing March and April \(final\).xls](#)

**c. Programs Report**

- Child Care Services Program – Austin [CCS-Austin Monthly Report.doc](#) [CCS-Austin-MARCH -2010.doc](#)
- Golden Crescent One Stop Workforce – Victoria [GC Monthly ReportMar10.xls](#)
- Head Start/Early Head Start Program [HS-EHS Board of Director's Report March-April 2010.doc](#)
- Migrant Seasonal Head Start Program [MSHS Report for 5 7 Mtg.doc](#) [MSHS Enrollment.xls](#)
- Healthy Marriage/Together in Texas Program [Healthy Marriage Report April for May Mtg 2010.doc](#)
- Laredo Webb County Safe Haven Program [Safe Haven ABM IV \(May 7, 2010\).ppt](#)

**d. Corporate Compliance Report** [Corporate Compliance Board Report 042210.pdf](#)

**e. Communications Report** [Communications.pdf](#)

f. Human Resources Report [HR Report January February 2010.doc](#)

- 08.10.05.131. Other Business
- 09.10.05.132. Sound off Session
- 10.10.05.133. Executive Session

**ADJOURNMENT**

**THE TMC BOARD OF DIRECTORS MAY MEET IN CLOSED SESSION (deliberation regarding real property, personnel matters and consultation with employees) ON ALL MATTERS DEEMED NECESSARY BY THE TMC BOARD.**