



TMC
Board of Directors
Meeting
Live/Via Conference Call
Laredo Texas
May 13, 2011
5:00 PM Central Time

AGENDA

- 01.11.05.120 Call to Order Mr. Louis Daniel Liskai
- 02.11.05.121. Roll Call Ms. Diana Palacios
- 03.11.05.122. Approval of Minutes of March 24, 2011 [Minutes Board Meeting March 24, 2011.doc](#)
- 04.11.05.123. **TMC BOARD TO DISCUSS AND ACT ON THE FOLLOWING:**
- a. Discussion and Possible Action to resume the negotiations of a Build-to-Suite Lease Agreement between TMC and KQC Investors for approximately 46,000 square feet of office space constituting property known as Lot 3 Block 2 (7.27 acres) NE Division, City of Laredo, Texas, Webb County, Texas, and authorizing the President/CEO to execute all relevant documents.

- b. Discussion and Possible Action to Approve the submittal of the following Third Party Funding Applications and Renewal of Contracts :
- Submittal of Third Party Funding Grant Application between TMC and the City of Laredo for a total amount of \$20,000.00. [City of Laredo Third Party Application 2011.pdf](#)
 - Submittal of Third Party Funding Grant Application between TMC and the County of Webb for a total amount of \$60,000.00. [Webb County Third Party Grant Application 2011.pdf](#)
 - Submittal of Contract between Safe Haven & the Texas Bar Foundation for a total amount of \$25,000.00.
 - Renewal - Safe Haven and Texas Department of Family & Protective Services Contract. [Texas Dept.of Family & Protective Services \(CPS\).pdf](#)
 - Renewal –Texas School Ready Project (TSR Project) Contract for Laredo and the Valley.
- c. Discussion and possible Action to approve the Organizational Budget for Fiscal Year Ending 2012 [Organizational Budget for 1-31-12.xls](#)(FY 2011-2012).
- d. Discussion and Possible Action regarding Delegate and or sub-contract models for operating future Head Start/Early Head Start/Migrant Seasonal Head Start Programs.
- e. Discussion and Possible Action regarding Flexible Work Schedule Models for TMC.
- f. Discussion and Possible Action to Approve the Migrant and Seasonal Head Start Food Expense Summary for October 2010 through February 2011 by Region for a Total Reimbursement of \$567,449.91; authorization for President/CEO to execute all relevant documents and any matters incident thereto.[MSHS-CACFP-Reimb-rev3-2011.xls](#).

- g. Discussion and Possible Action to Approve the Head Start/Early Head Start Expansion Proposal in the amount of \$1,612,274.00 for September 30, 2011 through September 29, 2012. [Head Start - Early Head Start Expansion Proposal.pdf](#)

05.11.05.124.

TMC BOARD OF DIRECTORS COMMITTEE REPORTS

- a. Executive Committee – Meeting April 18, 2011 [Agenda Executive Committee Minutes April 18, 2011.doc](#)
- b. Fiscal Committee - Meeting April 20, 2011 [Agenda Finance Committee Meeting April 20, 2011.doc](#)
- c. Programs. Research and Evaluation Committee – No report
- d. Building Committee – Meeting May 5, 201- (Oral Report- Special June meeting date pending-in person).
- e. MSHS Policy Council President [MSHS PC President Policy Council Report April.docx](#) [MSHS PC President Report-Food Advisory Committee Meeting\[1\].doc](#) [MSHS PC President Report NCLR National Latino Advocacy Days\[1\].docx](#) [MSHS PC President Report NMSHSA Parent Affiliate Executive Committee Training Report\[1\].docx](#)
- f. HS/EHS Policy Council President –No Report
- g. MSHS Board Liaison Report - No Report
- h. HS/EHS Board Liaison Report – No Report

06.11.05.125.

TMC CORPORATE STAFF REPORTS

- a. President/CEO Corporate Report [CEO Report March - April 2011.doc](#)
- b. Discussion and Possible Action to approve Financial and Purchasing Reports:
- Financial Report January 2011 [BOD Financial Reports 1-31-11 Preliminary.xls](#)
 - Financial Report February 2011 [BOD Financial Reports 2-28-11 Actual.xls](#)
 - Purchasing/Contracts Report [Purchasing March and April.xls](#)
- c. Discussion and Possible Action to approve the Bank Reconciliation Statements for the months of January 2011 as follows:

January 2011

- CCS Austin [ccs bank recon 1-31-11.pdf](#)
- Community Based Obesity [community based obesity prevention 1-31-11.pdf](#)
- General Fund [general fund bank recon 1-31-11.pdf](#)
- Health Insurance Employee [health insurance employee bank recon 1-31-11.pdf](#)
- Health Insurance Employer [health insurance employer bank recon 1-31-11.pdf](#)
- Healthy Marriage [healthy marriage bank recon 1-31-11.pdf](#)
- Indirect Pool [indirect pool bank recon 1-31-11.pdf](#)
- MSHS AP Compass [mshs ap compass bank acct 1-31-11.pdf](#)
- MSHS AP IBC [mshs ap ibc acct bank recon 1-31-11.pdf](#)
- MSHS PR Compass [mshs pr compass acct bank recon 1-31-11.pdf](#)
- OHIO Department of Education [ohio dept of education bank recon 1-31-11.pdf](#)

- Risk Management [risk management fund bank recon 1-31-11.pdf](#)
- Scholarship Fund [scholarship fund bank recon 1-31-11.pdf](#)
- Starr-Zapata AP HS/EHS [starr-zapata ap bank recon 1-31-11.pdf](#)
- Starr-Zapata PR HS/EHS [starr-zapata pr bank recon 1-31-11.pdf](#)
- TSR [tsr bank recon 1-31-11.pdf](#)
- Webb County EHS [webb county ehs bank recon 1-31-11.pdf](#)
- Workforce Victoria [workforce victoria bank recon 1-31-11.pdf](#)

d. Discussion and Possible Action to approve the American Express statements for the months of January 2011 as follows:

January 2011

- American Express Card # 1005 [american express 1005 2-4-11.pdf](#)
- American Express Card # 1009 [american express 1009 2-4-11.pdf](#)
- American Express Card # 1010 [american express 1010 mary capello.pdf](#)
- American Express Card # 1044 [american express 1044 rosa herrera.pdf](#)
- American Express Card # 2067 [american express 2067 j sparenberg.pdf](#)

e. Discussion and Possible Action to Approve the Corporate Operations Programs', Compliance, Human Resources and Communications' Reports as follows:

- Child Care Services – Austin - No Report
- Golden Crescent – Victoria [GC Monthly Report - March - 2011.doc](#) [GC Monthly Report - February - 2011.doc](#) [GC Monthly Report Mar 11.xls](#) [GC Monthly Report Feb 11.xls](#)
- Head Start/Early Head Start [Head Start Report March-April 2011.docx](#)
- Migrant Seasonal Head Start Program [MSHS Report.pdf](#)
- Healthy Marriage/Together in Texas/Lee Y Seras/Safe Haven [Healthy Marriage Board Report April 2011.doc](#) [Healthy Marriage Attachment 1.doc](#) [Healthy Marriage Attachment 2.doc](#)
- Texas School Ready –TSR
 - Laredo [TSR -Laredo Board Report 4-27-11.doc](#)
 - McAllen- No Report
- Community Based Obesity Prevention Program [Community Based prevention Program Report april.docx](#)
- TMC Corporate Compliance/Risk Management Workers Compensation Report [Corporate Compliance Department Board Report 042611.pdf](#) [Corporate Compliance Risk Management Workers Compensation Report 041511.docx](#)
- TMC Human Resource Report [HR Report Feb - Mar 2011.doc](#)
- TMC Communications Report - [Communications 2011.pdf](#)

07. 11.05.126.

EXECUTIVE SESSION

08. 11.05.127.

OTHER BUSINESS – Next Meeting Date July 8/9, 2011
(pending location in person or via conference call).

09.11. 05.128.

SOUND-OFF SESSION

ADJOURNMENT

THE TMC BOARD OF DIRECTORS MAY MEET IN CLOSED SESSION (deliberation regarding real property, personnel matters and consultation with employees) ON ALL MATTERS DEEMED NECESSARY BY THE TMC BOARD.