



TMC
Board of Directors
Meeting
Live/Via Conference Call
San Antonio, Texas
July 9, 2011
9:00 A.M. Central Time

AGENDA

- 01.11.07.129 Call to Order Mr. Louis Daniel Liskai
- 02.11.07.130. Roll Call Ms. Diana Palacios
- 03.11.07.131. Approval of Minutes of May 13, 2011 Board Meeting; Joint Meeting, May 26, 2011; and Special Meeting May 31, 2011.
[Minutes BOD Meeting May 13, 2011.doc](#)
[Minutes Joint Meeting with Advisory Board 5-26-11 \(2\).doc](#)
[Minutes Special Board Meeting 5-31-11 \(2\).doc](#)
- 04.11.07.132. **TMC BOARD TO DISCUSS AND ACT ON THE FOLLOWING:**
- a. Discussion and Possible Action to resume the negotiations of a Build-to-Suite Lease Agreement between TMC and KQC Investors for approximately 46,000 square feet of office space constituting property known as Lot 3 Block 2 (7.27 acres) NE Division, City of Laredo, Texas, Webb County, Texas, and authorizing the President/CEO to execute all relevant documents.

b. Discussion and Possible Action to approve the submittal of the following Proposals, Applications and Renewal of Contracts; authorization for President/CEO to sign all relevant documents and any matters incident thereto:

- Submittal of a Grant Proposal/Application to the Office of Head Start for operations of a Head Start Program in Victoria, Calhoun, DeWitt, Jackson, Lavaca, and Gonzalez Counties, Texas, for a total amount of \$4,223,527 for Operations, \$ 57,352.00 for Training and Technical Assistance and \$500,000.00 for Start –Up Operations to serve 686 Pre-school Children. [TMC-HS Victoria Abstract.pdf](#)
- Submittal of a Grant Proposal/Application to the Office of Head Start for operations of a Head Start Program in Uvalde, Zavala, Kinney, Real and Edward Counties, for a total amount of \$3,969,321 for Operations, \$51,920.00 for Training and Technical Assistance and \$450,000.00 for Start-Up Operations to serve 612 Pre-School Age children. [TMC-HS Uvalde Abstract1.pdf](#)
- Submittal of a Grant Proposal/Application to the Office of Head Start for the operations of a Head Start Program in Edwards, Kinney, Real, Uvalde and Zavala, Counties, Texas, for a total amount of \$870,673 for operations, \$21,767.00 Training and Technical Assistance and \$ 300,000 for Start-Up Operations to serve 72 Infants, Toddlers and Pregnant Women. [TMC-EHS Uvalde Abstract.pdf](#)
- Submittal of a Grant Proposal/Application to the Children’s Learning Institute to operate the Texas Higher Education and Early Childhood Education Project (IHE) (in partnership with Laredo Community College and Texas A&M International University) for a total amount of \$1,170,810. [Texas Higher Education and Early Childhood Partnership.pdf](#)

- Submittal of a Delegate Application to Webb County for the continuation of the Early Head Start Delegate Contract in the amount of \$197,000.00 for operations and \$2,400 for Training and Technical Assistance to serve 16 Infant, Toddlers and Pregnant Women in Webb County. [Webb County -TMC EHS Delegate.pdf](#)
- c. Discussion and possible Action to approve the Amended/Revised TMC Head Start/Early Head Star Organizational Chart. [TMC HS-EHS Org Chart Final Revised 6.20.11.pdf](#)
- d. Discussion and Possible Action to approve the Amended/Revised TMC Migrant and Seasonal Head Start Organizational Chart as follows:
- TMC/MSHS Organizational Chart Approved 3-24-11
[TMC Org Chart 3-24-11 PAGE 1.pdf](#)
[MSHS Org Chart 3-24-11 PAGE 2.pdf](#)
 - TMC/MSHS Organizational Chart **Amended/Revised**
[TMC Org Chart 2010 Revise 6-15-11 PAGE 1.pdf](#)
[MSHS Org Chart Revise 6.15.11 PAGE 2.pdf](#)
- e. Discussion and Possible Action to approve the Director of Children and Families.
- f. Discussion and Possible Action to Approve the MSHS Food Expense Summary Report for October 2010 through April 2011 by Region for a Total Reimbursement of \$915,221.45; authorization for President/CEO to execute all relevant documents and any matters incident thereto. [Migrant Seasonal Food Expense Report.pdf](#)
- g. Discussion and Possible Action to Approve the following **Amended/Revised** policies:
- Benefits Policy [Benefits Policy Revised.pdf](#)
 - Surveillance Camera Policy [Video Surveillance Policy.pdf](#)

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TMC BOARD OF DIRECTORS COMMITTEE REPORTS

- a. Executive Committee –No Meeting
- b. Fiscal/Insurance/Risk Management Committee - Meeting May 24, 2011 [Minutes Finance, Insurance Risk Management Meeting May 24, 2011.doc](#)
- c. Programs. Research and Evaluation Committee – No report
- d. Building Committee – Will Meet July 8, 2011
- e. MSHS Policy Council President - [MSHS Lean Policy Council Report.doc](#) [MSHS PC education conf.doc](#) [MSHS PC Personnel Committee Meeting.doc](#) [MSHS PC Texas School Readiness Report.doc](#) [MSHS Lean Policy Forum Report.doc](#)
- f. HS/EHS Policy Council President –No Report
- g. MSHS Board Liaison Report - No Report
- h. HS/EHS Board Liaison Report – No Report

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TMC CORPORATE STAFF REPORTS

- a. President/CEO Corporate Report
[CEO Corporate Report May-June 2011.pdf](#)
[FAA - Attachment 1.pdf](#)
[FAA - HS EHS AMENDMENT 1.pdf](#)
[Grant No 06CH7053.pdf](#)
- b. Discussion and Possible Action to approve Financial and Purchasing Reports:
 - Year End Financial Report January 31, 2011 [BOD Financial Reports 1-31-11 Actual- Final.xls](#)
 - Financial Report April 2011 [BOD Financial Reports 4-30-11 Actual.xls](#)

- Purchasing/Contracts Report [Purchasing- Contracts May and June.xls final.xls](#)

c. Discussion and Possible Action to approve the American Express statements for the months of April 2011 as follows:

April 2011

- American Express Card # 1005 [american express 1005.pdf](#)
- American Express Card # 1009 [american express 1009.pdf](#)
- American Express Card # 1010 [american express 1010.pdf](#)
- American Express Card # 1044 [american express 1044.pdf](#)
- American Express Card # 2067 [american express 2067.pdf](#)

d. Discussion and Possible Action to approve the Bank Reconciliation Statements for the months of April 2011 as follows:

April 2011

- CCS Austin [ccs austin 4-30-11.pdf](#)
- Community Based Obesity [community based obesity prevention 4-30-11.pdf](#)
- General Fund [general fund 4-30-11.pdf](#)
- Health Insurance Employee [health insurance \(employee\) 4-30-11.pdf](#)
- Health Insurance Employer [health insurance \(employer\) 4-30-11.pdf](#)
- Healthy Marriage [healthy marriage 4-30-11.pdf](#)
- Indirect Pool [indirect pool 4-30-11.pdf](#)
- MSHS AP Compass [mshs ap compass 4-30-11.pdf](#)
- MSHS AP IBC [mshs ap ibc acct 4-30-11.pdf](#)
- MSHS PR Compass [mshs pr compass acct.pdf](#)
- Ohio Department of Education [ohio dept of education 4-30-11.pdf](#)
- Risk Management [risk management fund 4-30-11.pdf](#)
- Safe Haven [safe haven 4-30-11.pdf](#)
- Scholarship Fund [scholarship acct 4-30-11.pdf](#)

- Starr-Zapata AP HS/EHS [hs-ehs ap 4-30-11.pdf](#)
 - Starr-Zapata PR HS/EHS [hs-ehs pr 4-30-11.pdf](#)
 - TSR [tsr 4-30-11.pdf](#)
 - Webb County EHS [webb county early head start 4-30-11.pdf](#)
 - Workforce Victoria [workforce victoria 4-30-11.pdf](#)
- e. Discussion and Possible Action to Approve the Corporate Operations Programs', Compliance, Human Resources and Communications' Reports as follows:
- Child Care Services – Austin - [Austin CCS 2011-05 Monthly Data Report.xls](#)
 - Community Based Obesity Prevention Program [Community Based Obesity BOD report for june.doc](#)
 - Golden Crescent – Victoria [GC -CCS REPORT -APRIL - 2011.doc](#) [GC- CCS REPORT- MAY - 2011.doc](#) [GC Monthly ReportApr11.xls](#) [GC Monthly ReportMay11.xls](#)
 - Head Start/Early Head Start [HS-EHS Board Report May-June 2011.doc](#)
 - Migrant Seasonal Head Start Program [MSHS Report.pdf](#)
 - Healthy Marriage/Together in Texas/Lee Y Seras [Healthy Marriage Report June 2011.doc](#)
 - Safe Haven
 - Texas School Ready –TSR
 - Laredo [TSR Report 6-27-11.doc](#) [Laredo 2010 TSR Certification List.doc](#) [TMC-TSR Summit 5-24-11 31\(program\).pdf](#) [TSR PROJECT MCLASS ASSESSMENT DATA 2010-11.doc](#)
 - McAllen- [TSR McAllen June 2011 Board Report.xls](#)
 - TMC Corporate Compliance/Risk Management Workers Compensation Report [Corporate Compliance Department Board Report 062811.pdf](#)

- TMC Human Resources Report [HR BOD Report Apr - May 2011.doc](#)
- TMC Communications Report - [Communications Report July 2011 Board.pdf](#)

07. 11.07.135. **EXECUTIVE SESSION**

08. 11.07.136. **OTHER BUSINESS** – Next Meeting Date September 9-11, 2011 (pending location Ohio/Indiana in person or via conference call).

09.11. 07.137. **SOUND-OFF SESSION**

ADJOURNMENT

THE TMC BOARD OF DIRECTORS MAY MEET IN CLOSED SESSION (deliberation regarding real property, personnel matters and consultation with employees) ON ALL MATTERS DEEMED NECESSARY BY THE TMC BOARD.