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**Texas Migrant Council, Inc.**  
**Migrant Seasonal Head Start**  
**Policy Council Special Meeting**  
**Via Conference Call**  
**December 14, 2007**

**1. WELCOME**

Elaine M. Tafolla, Policy Council President, welcomed everyone and called the meeting to order at 9:46 A.M.

**2. ROLL CALL/INTRODUCTION/SIGN IN**

Claudia Salazar, Secretary, proceeded with the roll call.

**MEMBERS PRESENT VIA CONFERENCE CALL**

Elaine M. Tafolla, Policy Council President-Rio Grande Valley Region

Jesus Tellez, Vice President-Wintergarden Region

Claudia Salazar, Secretary-Western Region

Yuridia Rodriguez, Treasurer-Wintergarden Region

Alejandrina Medrano, Member at Large-Ohio Region

Yadira Reyes, Member at Large-Western Region

Juan Muniz, Member at Large-Rio Grande Valley Region

Jose Luis Juarez, Member at Large-Rio Grande Valley Region

Maria Ramirez, Member at Large-UMOS

Miguel Acosta, Community Representative-Wintergarden Region

**MEMBERS ABSENT**

Priscilla Paiz, Sergeant at Arms-Wintergarden Region

Belinda Gonzalez, Member at Large-Wintergarden Region

Marisela Carrillo, Member at Large-Wintergarden Region

Sylvia Ramos, Member at Large-Indiana Region

Mariana Delgado, Member at Large-Ohio Region

David Briseno, Community Representative-Western Region

Georgianna Duarte, Community Representative-Rio Grande Valley Region

Dr. Hilda Medrano, TMC Board Liaison

**STAFF**

Mary Capello, Chief Executive Officer

Manuel E. DuQué, Chief Operating Officer

Nestor Atkinson, Interim Migrant Seasonal Head Start Director

Cesar Sotelo, Budget Director

Alicia Yanez, Family Partnership Director

Ramona Barron, Family Partnership Coordinator

Melissa Garcia, Family Partnership Coordinator

Edna Valdez, MSHS Secretary for Policy Council

Having 10 members present established a quorum.

Ms. Capello welcomed everyone and to this time to introduce Nestor Atkinson as the Interim Migrant Head Start Director. Mr. Atkinson greeted everyone and the meeting proceeded.

**3. APPROVAL ITEMS**

**Professional Development Model for Migrant Head Start; Scaling up of the Early Education**

A narrative was provided in advance for review. Ms. Capello explained on this grant. The amount of funds for this project is \$150,000. The collaboration will be with the State Center for Early Childhood Development. The goal is to develop an effective professional development model for Migrant Head Start Teacher to improve school readiness for English Language Learners (ELL) across the five states ( Texas , Ohio , Iowa , Indiana , and Nevada ). This project will also work with the TMC Early Childhood Education Training Lab and the Migrant Head Start Program. The first year of the proposed project will be dedicated to the development and piloting of Professional development materials to enhance teacher knowledge and instructional strategies. In years two (2) and three (3) an experimental design will be employed with thirty (30) treatment teacher and thirty (30) control teachers. The following year, a second set of treatment teachers will receive professional development training.

1 Discussion went on about how is program would be implemented, how the travel and classroom routines would  
2 be managed to help implement this project within our program. Policy Council requested a more detailed and  
3 specific narrative on this agenda item. More details were provided on the benefits of this project. Maria Ramirez  
4 made a motion to approve the Professional Development Model for Migrant Head Start; Scaling up of the Early  
5 Education. This motion was not seconded. Motion died. This agenda item was not approved.  
6

7 **Transfer of funds for purchase of a school bus for UMOS**

8 The information regarding the budget modifications were provided in advance for review. Mr. Acosta made a  
9 motion to approve the transfer of funds for the purchase of a school bus for UMOS. Jesus Tellez seconded.  
10 Motion carried unanimously.  
11

12 Before adjournment of the meeting, Mr. Acosta made a request to Administration in that they bring back a more  
13 detailed narrative on the Professional Development Model to review and approve at the next available Policy  
14 Council meeting. Ms. Capello explained that the timeline was set by the collaborating agency and would not be  
15 possible. She hopes that maybe this opportunity will be available again next year. Ms. Capello apologized for not  
16 being able to answer their questions on this agenda item. The Council thanked Ms. Capello for all her efforts.  
17

18 **4. ADJOURN**

19 Miguel Acosta made a motion to adjourn the meeting. Jesus Tellez seconded. Motion carried unanimously.  
20 Meeting adjourned at 10:24 A.M.  
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**TEXAS MIGRANT COUNCIL, INC.**  
**SUMMARY OF DECISIONS MADE BY POLICY COUNCIL**  
**DECEMBER 14, 2007**

- |    |   |                     |
|----|---|---------------------|
| 1. | <b>PROFESSIONAL DEVELOPMENT MODEL FOR MIGRANT HEAD START;<br/>SCALING UP OF THE EARLY EDUCATION</b> | <b>NOT APPROVED</b> |
| 2. | <b>TRANSFER OF FUNDS FOR PURCHASE OF A SCHOOL BUS FOR U MOS</b>                                     | <b>APPROVED</b>     |

**APPROVED BY** Claudio Salazar  
**NAME/TITLE**

**APPROVED ON** \_\_\_\_\_  
**DATE**