

**T M C**  
**Migrant Seasonal Head Start**  
**Policy Council Meeting**  
**Telephone Call**  
**October 25, 2008**

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**1. WELCOME**

Claudia Salazar, Policy Council President, welcomed everyone and called the meeting to order at 10:25 A.M.

**2. ROLL CALL/INTRODUCTION/SIGN IN**

Claudia Salazar conducted roll call.

**MEMBERS PRESENT VIA TELEPHONE CALL**

- Claudia Salazar, Policy Council President-Western Region
- Karla Valdez, Vice President-Rio Grande Region
- Odalys Zuniga, Secretary-Rio Grande Valley Region
- Maria Ariza, Sergeant at Arms-Wintergarden Region
- Lillian Bernal, Member at Large-Wintergarden Region
- Barbarita Ramon, Member at Large-Wintergarden Region
- Maria Rios, Member at Large-Wintergarden Region
- Maria Esparza, Member at Large-Indiana Region
- Alejandrina Medrano, Member at Large-Ohio Region
- Patricia Lira, Alternate for Maria Ramirez, Member at Large-UMOS
- Miguel Acosta, Community Representative-Wintergarden Region
- Edward R. Cortez, Community Representative-Western Region
- Dr. Hilda Medrano, TMC Board Liaison

**MEMBERS ABSENT**

- Linda Ingram, Treasurer-Rio Grande Region
- Rebecca Morin, Member at Large-Wintergarden Region
- Sonya Gonzalez, Member at Large-Wintergarden Region
- Mayra Palafox, Member at Large-Rio Grande Valley Region
- Yadira Reyes, Member at Large-Western Region
- Alma Rosa Muniz, Member at Large-Rio Grande Valley Region
- Rocio Perez, Member at Large-Rio Grande Valley Region
- Richard Langford, Community Representative-Ohio Region

**STAFF**

- Nestor Atkinson, Interim Migrant Seasonal Head Start Director
- Cesar Sotelo, Budget Director
- Alicia Yanez, Family Partnership Director
- Edna Valdez, MSHS Secretary for Policy Council
- Lillie Aguilar, Secretary-Western Region
- Carmen Valle, MIS Coordinator-Rio Grande Valley Region
- Melissa Garcia, Family Partnership Coordinator-Wintergarden Region
- Rita Martinez, Family Partnership Coordinator-Ohio Region

Having eleven (12) members present established a quorum.

**3. REVIEW AND APPROVAL OF AGENDA**

The Council reviewed the agenda. Claudia Salazar mentioned several changes. Miguel Acosta, Community Representative for the Wintergarden Region, made a motion to approve the agenda with the following changes: number seven (7), Annual Parent conference, will change to be an information item and number eight (8), the MSHS Continuation Grant for 2009-10 will change to be an approval item. Patricia Lira, Alternate from UMOS, seconded. Motion carried unanimously.

1 Claudia Salazar mentioned that the joint agenda was revised and will only list the approval of the MSHS  
2 Continuation Grant for 2009-10.

3 **4. DECLARE VACANCIES AND SEAT NEW MEMBERS**

4 Claudia Salazar announced that the names of the new members as follows: Ismael Perez-Migrant Parent from  
5 the Fremont Center in Ohio, Ms. Guadalupe Andrade-Seasonal Parent from the Willard Center in Ohio,  
6 Christopher Pena-Migrant Parent from the Lubbock center in the Western region and Claudia Salazar-Seasonal  
7 Parent from the Plainview center in the Western Region. Claudia Salazar declared two (2) vacancies for the Rio  
8 Grande Valley; Linda Ingram submitted a letter of resignation and Mayra Palafox exceeded the absences allowed  
9 as per the bylaws. Mr. Acosta made a motion to accept the two (2) vacancies that were declared for the Rio  
10 Grande Valley and the seating of new members for the Western region and the Ohio region. Dr. Hilda Medrano  
11 seconded. Motion carried unanimously.  
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13 **5. EXECUTIVE SESSION**

14 No business to discussion on this agenda item.  
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16 **6. APPROVAL OF HIRING AND TERMINATION REPORTS**

17 The Personnel Committee met prior to the meeting to review the Hiring and Termination Reports for August and  
18 September and recommended the approval of these reports. Miguel Acosta made a motion for the Council to  
19 approve the Hiring and Termination Reports for August and September. Alejandrina Medrano, Member at Large  
20 from the Ohio Region, seconded. Motion carried unanimously.  
21

22 **7. PENDING BUSINESS**

23 **Approval of Minutes**

24 **Minutes for the Regular Meeting on September 10, 2008**

25 The minutes were provided in the binder for their review. Edward Cortez, Community Representative for the  
26 Western Region, made a motion to approve the minutes for the regular meeting of September 10, 2008. Patricia  
27 Lira seconded. Motion carried unanimously.

28 **Annual Parent Training Conference**

29 Claudia Salazar informed the Council who would be attending the Annual Parent Training Conference in Atlanta  
30 Georgia from December 13 through 18. They are the following: Parents Lillian Bernal, Maria Rios, Claudia  
31 Salazar, and Community Representative Richard Langford.  
32

33 **8. NEW BUSINESS**

34 **Approve the MSHS Continuation Grant for 2009-10**

35 The information regarding this approval item was provided in the binder for their review. Miguel Acosta,  
36 member of the Fiscal Committee, informed the Council that the members of the committee met weekly to review  
37 and discuss all of the budget items for this proposal. Miguel Acosta made a motion to approve the MSHS  
38 Continuation Grant for 2009-10 as it was presented. Alejandrina Medrano seconded. Motion carried  
39 unanimously.  
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41 **9. MSHS REPORTS**

42 **MSHS, Enrollment, In-kind, and Fiscal Reports**

43 The reports were provided in the binder for review. Discussion went on regarding the enrollment for migrants in  
44 the Western and Ohio region. New Mexico exceeded their benchmark for enrollment. Recruitment efforts will  
45 be conducted in the Lubbock area and in the Ohio service areas to try and identify the problem and find a  
46 solution.

47 Discussion went on regarding the status on the proposal for the Carry Over Budget. Mr. Atkinson advised the  
48 Council that there was communication with the Program Specialist at the Bureau regarding this proposal. This  
49 proposal being reviewed and they have requested to re-submit a list of priorities.

50 **Fiscal Report**

51 This information was provided in the continuation grant information under new business.

52 **Regional Activity Reports**

53 Reports were provided in the binder for review. No discussion on these reports.  
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55 **10. BOARD LIAISON REPORT**

56 Dr. Medrano presented a verbal report. She informed everyone that TMC successfully collaborated with NCLR to  
57 sponsor the Latino Infants and Toddlers Round Table Discussion to highlight findings from the NCLR report

1 entitled: "Buenos Principios" The Board completed and submitted the evaluation for the Chief Executive Officer  
2 and went on to commend the agency and staff for their hard work.  
3

4 **11. STANDING COMMITTEE REPORTS**

5 Fiscal Committee meeting minutes were provided for review. No questions or discussions on this agenda item.  
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7 **12. OPEN FORUM**

8 No discussion on this agenda item.  
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10 **13. CONFIRM DATE AND TIME FOR NEXT MEETING**

11 Discussion went on regarding the selection of the date for the next meeting. Maria Rios made a motion to set  
12 the date of the next meeting as January 9 and 10, 2009, in person, in Laredo, Texas. Barbarita Ramon, Member  
13 at Large from the Wintergarden Region, seconded. Motion carried unanimously. The time will be set as soon as  
14 the agenda is set up for the training, meeting and banquette.  
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16 **14. ADJOURN**

17 Alejandrina Medrano made a motion to adjourn the meeting. Dr. Hilda Medrano seconded. Motion carried  
18 unanimously. Meeting adjourned at 11:00 A.M.  
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**TEXAS MIGRANT COUNCIL, INC.  
SUMMARY OF DECISIONS MADE BY POLICY COUNCIL  
OCTOBER 25, 2008**

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|--|-----------------|
| <b>1. DECLARE VACANCIES AND SEATING OF NEW MEMBERS</b>     | <b>APPROVED</b> |
| Declared two vacancies for the Rio Grande Valley Region    |                 |
| Seated new members from Ohio and Western Region            |                 |
| <b>2. HIRING A TERMINATION REPORTS</b>                     | <b>APPROVED</b> |
| August and September                                       |                 |
| <b>3. MINUTES OF REGULAR MEETING ON SEPTEMBER 10, 2008</b> | <b>APPROVED</b> |
| <b>4. MSHS CONTINUATION GRANT FOR 2009-10</b>              | <b>APPROVED</b> |
| <b>5. DATE FOR NEXT MEETING JANUARY 9-10, 2009</b>         | <b>APPROVED</b> |

**APPROVED BY**           Catherine Zuerger PCM            
**NAME/TITLE**

**APPROVED ON**           1/8/09            
**DATE**