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**Migrant Seasonal Head Start  
Policy Council Meeting  
VPN and Conference Call  
November 12, 2010**

**1. WELCOME**

Maria Rios, Policy Council President, welcomed everyone and called the meeting to order at 10:53 A.M.

**2. ROLL CALL/INTRODUCTION/SIGN IN**

Cristina Perez, Secretary, proceeded with the roll call to established quorum.

**MEMBERS PRESENT VIA VPN**

Maria Rios, Policy Council President-Wintergarden Region  
Cristina Perez, Secretary-Wintergarden Region  
Elizabeth Ibarra, Member at Large-Rio Grande Valley Region

**MEMBERS PRESENT ON THE TELEPHONE**

Leeann Benavides, Vice President-Wintergarden Region  
Karla Valdez, Treasurer, Rio Grande Valley Region  
Raul Alvarez, Sergeant at Arms-Wintergarden Region  
Veronica Solis, Alternate for Ana Artiaga, Member at Large-Wintergarden Region  
Nydia Palomo, Member at Large-Wintergarden Region  
Maria Ramirez, Member at Large-Western Region  
Maria Esparza, Member at Large-Indiana Region  
Josefa Hurtado, Member at Large-Ohio Region  
Yesenia Morales, Member at Large-Ohio Region  
Jesus Cardoza, Community Representative-Indiana Region

**MEMBERS ABSENT**

Matilde Gutierrez, Member at Large-Rio Grande Valley Region  
Odalis Zuniga, Member at Large-Rio Grande Valley Region  
Angel Gonzalez, Member at Large-Rio Grande Valley Region  
Joel Paredes, Member at Large-UMOS  
Anita Cuevas Lomas, Community Representative-Wintergarden Region  
Edward Cortez, Community Representative-Western Region  
Edith Martinez, Community Representative-Rio Grande Valley Region  
Reverend Chester Phyffer, TMC Board of Directors

**GUESTS PRESENT VIA VPN**

Norma Nevarez, Migrant Parent Representative from the Mesquite Center  
Liliana Gonzalez, Migrant Parent Representative from the Muleshoe Center

**STAFF**

Nestor Atkinson, Migrant Seasonal Head Start Director  
Cesar Sotelo, Budget Director  
Alicia Yanez, Family Partnership Director/Interim RGV Regional Administrator  
Edna Valdez, MSHS Secretary for Policy Council

Having twelve (12) members present established a quorum.

1 **3. REVIEW AND APPROVAL OF AGENDA**

2 The Council reviewed the agenda. Leean Benavides made a motion to approve the agenda as presented. Maria  
3 Esparza seconded. Motion carried unanimously.  
4

5 **4. EXECUTIVE SESSION**

6 No business to discuss at this time.  
7

8 **5. HIRING AND TERMINATION REPORTS**

9 The Hiring and Termination report for October 2010 was reviewed by the Personnel Committee on November 8,  
10 2010. Maria Rios, Chairman of the Committee, reported to the council that the reports were reviewed and the  
11 information was found to be in order, recommended the approval of the hiring and termination report for the  
12 month of October 2010. Maria Esparza made a motion to approve the Hiring and Termination Reports for the  
13 month of October 2010. Karla Valdez seconded. Motion carried unanimously.  
14

15 **6. STANDING COMMITTEE REPORTS**

16 **Fiscal Committee Report**-Karla Valdez, Chairperson

17 No report at this time. The committee will review information at an upcoming meetings.  
18

19 **7. PENDING BUSINESS**

20 **Approval of Minutes**

21 The minutes for the regular meeting of October 23, 2010 were provided in the binder for their review. Cristina  
22 Perez the Secretary reviewed the minutes and stated a correction on the section of "members present in person".  
23 The name of Eddie Cortez should be listed in the section of "members present on the phone". Cristina Perez  
24 made a motion to approve the minutes with the correction as stated. Elizabeth Ibarra seconded. No discussion or  
25 questions on the agenda item. Motion carried unanimously.

26 **Status on the Dress Code Policy**

27 Nestor Atkinson the MSHS Director explained that a meeting will be scheduled in January to finalize the new  
28 policy. The current policy is in force at this time.  
29

30 **8. NEW BUSINESS**

31 **Seating of New Members and Alternates for the Western Region:**

32 A list of new members for the Western Region was provided in the binder for review and the following new  
33 members were seated:

- 34 ♦ Norma Nevarez, Migrant Parent from the Mesquite Center
- 35 ♦ Liliana Gonzalez, Migrant Alternate from the Muleshoe Center
- 36 ♦ Melissa Carrizalez, Seasonal Parent from the Hereford Center
- 37 ♦ Brittany Lockhart, Seasonal Alternate from the Plainview Center

38 Karla Valdez made a motion to seat Norma Nevarez, Migrant Parent; Liliana Gonzalez, Migrant Alternate; Melissa  
39 Carrizalez, Seasonal Parent; Brittany Lockhart, Seasonal Alternate. Maria Esparza seconded. No discussion or  
40 questions were presented on this agenda item. Motion carried unanimously.  
41

42 **9. MSHS REPORT**

43 The MSHS report was provided in the binder for review. Nestor Atkinson mentioned the highlights of his report.

- 44 ♦ The budget was approved by Policy Council and the Board of Directors. The proposal was submitted and  
45 we are waiting for approval.
- 46 ♦ Enrollment is about 1500 children short at this time; will need to increase in all regions. There will be  
47 meetings with the Regional Administrators and the ERSEA Director to discuss and develop a plan to  
48 increase enrollment. Will contract with local day care centers before February if there is a need.

49 **Fiscal Report**

50 This report was provided in the binder for review. The report includes the financial statements, summary sheets,  
51 and expenditure reports on all TMC programs.

52 **Regional Activity Reports**

53 Reports were provided in the binder for review. No questions or discussion on this agenda item.  
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55 **10. BOARD LIAISON REPORT**

56 No report available at this time.  
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**11. DATE OF NEXT MEETING**

Ms. Rios mentioned that the next meeting will be in January. Discussion went on about the dates and other commitments. The next meeting will be on Saturday, January 15, 2011, in person, in Laredo. Trainings will be scheduled on Friday, January 14, 2011.

**12. OPEN FORUM**

- Karla Valdez presented her report on the Parent Affiliate.
- ◆ Parent Affiliate election and voting will take place on January 23, 2011.
- ◆ Agenda is available on the NHSA website.

Karla Valdez had comments regarding a dual language assessment tool. MSHS Director will check information on the website that was mentioned.

Nydia mentioned that cameras at the Crystal City center were not working. MSHS Director will inquire what is wrong to try and fix this problem.

Alicia Yanez expressed the concerns that Administration has regarding the enrollment and re-enrollment of children which will have a great impact on the program; discussion.

Karla Valdez encouraged parents to read on the changes on "re-competition". Comments or input from parents can be provided on the website between December 17 and 14.

**13. ADJOURN**

Cristina Perez made a motion to adjourn the meeting. Nydia Palomo seconded. Motion carried unanimously. The meeting adjourned at 11:28 A.M.



Migrant Seasonal Head Start  
Policy Council Meeting

SUMMARY OF DECISIONS BY THE POLICY COUNCIL  
NOVEMBER 12, 2010

- 1. HIRING AND TERMINATION REPORT FOR OCTOBER 2010 APPROVED
- 2. MINUTES OF: REGULAR MEETING ON OCTOBER 23, 2010 APPROVED
- 3. DRESS CODE POLICY NO ACTION
- 4. SEATING OF NEW MEMBERS AND ALTERNATES FOR WESTERN REGION APPROVED

APPROVED BY Cristina / Secretary  
NAME/TITLE

APPROVED ON Jan 15, 2011  
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