



**Migrant Seasonal Head Start
Special Policy Council Meeting
Conference Call
Laredo, Texas
March 24, 2011**

1. WELCOME

Leean Benavides, Policy Council President, welcomed everyone and called the meeting to order at 5:00 P.M.

2. ROLL CALL/INTRODUCTION/SIGN IN

Leean Benavides proceeded with the roll call to established quorum.

MEMBERS PRESENT

Leean Benavides, Policy Council President-Wintergarden Region
Cristina Perez, Vice President-Wintergarden Region
Elizabeth Ibarra, Secretary-Rio Grande Valley Region
Maria Esparza, Treasurer-Indiana Region
Melissa Carrizalez, Sergeant At Arms-Western Region
Veronica Solis, Member at Large-Wintergarden Region
Guadalupe Jimenez, Member at Large-Wintergarden Region
Yvonne Torres, Member at Large-Wintergarden Region
Reyna Salazar, Member at Large-Rio Grande Valley Region
Brenda Garcia, Member at Large-Rio Grande Valley Region
Marisa Miranda, Member at Large-Rio Grande Valley Region
Norma Nevarez, Member at Large-Western Region
Josefa Hurtado, Member at Large-Ohio Region
Yesenia Morales, Member at Large-Ohio
Norma Zambrano, Member at Large-UMOS
Jesus Cardoza, Community Representative-Indiana Region
Taiya Jones, Community Representative-Western Region
Mary Ramos, Community Representative-Rio Grande Valley Region

MEMBERS ABSENT

Ramiro Barrientos, Member at Large-Wintergarden Region
Ruth Gonzalez, Member at Large-Rio Grande Valley Region
Matilde Gutierrez, Member at Large-Rio Grande Valley Region
Anita Cuevas Lomas, Community Representative-Wintergarden Region
Reverend Chester Phyffer, TMC Board of Directors

STAFF

Norma Ybarra, Vice President of Human Resources
Nestor Atkinson, Migrant Seasonal Head Start Director
Alicia Yanez, Family Partnership Director
Edna Valdez, MSHS Secretary for Policy Council

Having twelve (12) members present established a quorum.

3. APPROVAL ITEMS

Dispute Resolution Policy

This document was provided in advance for review.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53
54
55
56
57

Termination Policy

This document was provided in advance for review.

Organizational Chart

This document was provided in advance for review.

Norma Ibarra, Vice President of Human Resources, proceeded to give an overview of the Termination Policy. The Council members had questions and concerns regarding the Termination Policy and the Dispute Resolution Policy. After discussing the concerns and questions with Mrs. Ibarra the Council members requested more time to review the documents and recommended the tabling of all items for approval at the next regular meeting.

Cristina Perez made a motion to table all items to allow the Council to meet and review the documents before approving at the next regular meeting on April 15, 2011. Guadalupe Jimenez seconded. Motion carried unanimously.

4. ADJOURN

Cristina Perez made a motion to adjourn the meeting. Elizabeth Ybarra seconded. Motion carried unanimously. The meeting adjourned at 5:30 P.M.



**Migrant Seasonal Head Start
Special Policy Council Meeting**

**SUMMARY OF DECISIONS BY THE POLICY COUNCIL
MARCH 24, 2011**

- | | | |
|----|-------------------------------------|---------------|
| 11 | 1. DISPUTE RESOLUTION POLICY | TABLED |
| 12 | | |
| 13 | 2. TERMINATION POLICY | TABLED |
| 14 | | |
| 15 | 3. ORGANIZATIONAL CHART | TABLED |
| 16 | | |

APPROVED BY _____

A handwritten signature in blue ink, appearing to read 'ANBU', is written over a horizontal line.

NAME/TITLE

APPROVED ON _____

A handwritten date '04.15.11' in blue ink is written over a horizontal line.

DATE