



# Migrant Seasonal Head Start

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Annual Report for Fiscal Year 2010-2011  
February 1, 2010 – January 31, 2011

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Corporate Office:  
5215 McPherson Road  
Laredo Texas 78041

Phone: 956-722-5174  
Fax: 956-726-1301  
Toll Free: 888-836-5151



## **Introduction**

This report is prepared to disclose the Migrant Seasonal Head Start Program information for the 2010 fiscal year. The report also illustrates the resources and the local, state and federal support that nurture the children and their families to prepare them to succeed in today's world and later in life.

For over 40 years, TMC has proudly served low-income Migrant Seasonal Head Start children and their families. TMC has centers in Texas, Ohio, Indiana, Iowa, Oklahoma, New Mexico, Wisconsin, and Nevada offering the same continuing commitment of providing opportunities for advancement to children and families in the communities we serve.

## **Message from TMC President/CEO**

TMC continues to serve as the leader in the early education of children in the states of Ohio, Indiana Iowa, Oklahoma, New Mexico, Nevada, Wisconsin and Texas. TMC's Migrant Seasonal Head Start is a program for children from low-income families operating 69 centers in eight states.

TMC provides comprehensive education, health, nutrition and parent involvement services to low-income children and their families. The Migrant Seasonal Head Start Program promotes school readiness by enhancing the social and cognitive development of children and families. The children enrolled in our program participate in a variety of high qualified pre-school educational activities, and they are provided with numerous opportunities to experience success. Furthermore the Migrant Seasonal Head Start Program is one of the biggest champions of fostering the role of parents as primary educators, nurturers, and advocates for their children.

## **Message from TMC Migrant Seasonal Head Start Director**

In 2010, TMC Migrant Seasonal Head Start (MSHS) Program provided services to funded enrollment 7,975 Head Start children six weeks to compulsory school age. The MSHS Program continues to provide comprehensive Child Development services through the implementation of a developmentally appropriate learning curriculum and classroom environments that prepare children for school readiness.

The MSHS Program promotes children's health, mental health, nutrition, and education. MSHS believes and supports parents as the primary educators of their children. In addition, the MSHS environment remains an inclusive environment for children with special needs. Children and parents are encouraged to participate in the successful transition experiences of their children.

MSHS children are connected to medical and dental home care to ensure that all children have the opportunity to access health providers in their communities. MSHS children are also provided with daily nutritious meals and are encouraged to eat healthy.

The MSHS program enhances children's physical, social, emotional, and intellectual development; assists pregnant women to access comprehensive prenatal and postpartum care; supports parents' efforts to fulfill their parental roles; and helps parents move toward self-sufficiency.

## MIGRANT SEASONAL HEAD START PROGRAM INFORMATION REPORT

Migrant Seasonal Head Start (MSHS) is a program for children ages six weeks to compulsory school age old that promotes and ensures that children are provided with health, mental health, nutrition, and disabilities services. Furthermore, MSHS promotes on-going educational activities through the use of developmentally appropriate practices and scientific research based curriculums. The MSHS goal is to transition children prepared for school.

### Enrollment

	Texas	Ohio	Indiana	Iowa	New Mexico	Oklahoma	Nevada	Wisconsin
<b>Estimated Number of Eligible Children</b>	12,000	1,000	480	130	200	90	100	300
<b>Number of Children Funded</b>	6,039	939	401	75	130	66	50	275
<b>Number of Children Served</b>	6,657	793	310	59	146	55	85	197
<b>Overall % Served</b>	107%	84%	77%	78%	112%	83%	170%	71%
<b>Percentage of Eligible Children Served</b>	54%	79%	64%	45%	69%	36%	59%	66%
<b>Average Monthly Attendance</b>	85%	91%	93%	92%	92%	91%	92%	89%



\* TMC continues to show a need for Head Start services. However, it must be noted, due to new immigration laws in several states in TMC's service area and surrounding states are having an impact on funded enrollment and migrant families are not seeking social services help such as child care and health.

# MIGRANT SEASONAL HEAD START PROGRAM INFORMATION HEALTH/DENTAL REPORT

Migrant Seasonal Head Start (MSHS) is a program for children six weeks to compulsory school age that promotes healthy prenatal outcomes, healthy family functioning, and strengthens the development of infants and toddlers. The children enrolled in the MSHS Program are provided a nurturing, safe and a developmentally appropriate learning environment. The program provides multiple experiences to infants, toddlers and pre-school aged children that enhance their growth, language, emotional and social development. The program acknowledges and further promotes the parents as primary caregivers and educators of their children and encourages them to be strong advocates for their children's educational success.

## Health/Dental Services

# of children at enrollment      # of children at end of enrollment year

**Number of children with an ongoing source of continuous, accessible health care**

7,7631

8,261

**Number of children who have been determined by a health care professional to be up to date on all immunizations appropriate for their age**

5,304

7,222

**Number of children with continuous, accessible dental care provided by a dentist**

5,894

6,204



## TMC PREPARES PRE-SCHOOL AGE CHILDREN FOR KINDERGARTEN

TMC Migrant Seasonal Head Start utilizes the Scholastic Early Childhood Program (SECP) which is a high quality, systematic pre-school curriculum that combines teacher directed instruction with child-centered explorations. The curriculum fosters children's cognitive and social/emotional development and brings together the Pre-Kindergarten academic standards designed to promote explicit instruction in all domains of learning. The SECP combines three main areas, including effective curriculum, relevant professional development and strong family connection and support. In the classroom, teachers use the LAP-3, a valid and reliable assessment tool that is aligned with the Head Start Outcomes Framework. This tool is used to measure growth in skills development in children ages 3-5. Knowing where each pre-school child is in relation to their individual plan and curriculum objectives enables staff and parents to meet and support each child's development and learning.

Domains	November 2009	February 2010	May 2010
Literacy	93%	91%	100%
Language	76%	73%	100%
Math	93%	68%	100%
Science	80%	60%	95%
Social/Emotional	95%	97%	100%
Creative Arts	100%	100%	100%
Approach to Learning	100%	100%	100%
Physical Health & Development	96%	98%	100%



The illustrated report is evidence that TMC's Migrant Seasonal Head Start Program supports the overall goal of improving the social competence of children. Special attention is focused on the increase of the seven domains that scored the highest. Literacy 100%, Approaches to Learning 100%, Social and Emotional Development 100%, Physical Health & Development 100%, Creative Arts 100%, Language Development 100%, and Math 100%. Although, the Science domain reflects an increase of 15% we still have work to do to reach our goal of 100%.

## TMC PARENT INVOLVMENT

TMC Migrant Seasonal Head Start (MSHS) utilizes various methods for educating parents on the important role they play in the MSHS Program. Parents are encouraged to participate in daily program operation activities and they are trained through internal and/or external orientations, workshops, and conferences. They are encouraged to volunteer and assist in the on-going planning of the program. During the enrollment of their child, parents are empowered to ensure that their children continue to receive the best services even when their child exits the MSHS program.

Activities for parents include:

- ❑ Orientation of all Head Start services to enable parents to participate in the planning and implementation of program components.
- ❑ Decision-making and leadership activities, through Parent Center Committee Meetings, and the Policy Council Meetings.
- ❑ Volunteer activities:
  1. Classroom Volunteers
  2. Fatherhood Activities
  3. Educational Reading
  4. Singing to children in native language
  5. Story Telling
- ❑ Training on community services to promote awareness and utilization of available resources.
- ❑ Referral and linkage to local educational and work training institutions, which may lead to self-enrichment and gainful employment. (Staff development opportunities available for parents)
- ❑ Home visits enable staff to acquire a better understanding of each child's abilities and experiences.
- ❑ Monthly newsletter, calendars, and policy group meeting so as to maximize communication mechanisms between Migrant Seasonal Head Start staff and families.
- ❑ Various conferences, meetings and trainings to promote strong parent leadership in the HS Program and community.
- ❑ Migrant Seasonal Head Start parents are provided many opportunities to advance personally and professionally. Qualified parent applicants are given priority for employment with the program.



The number of families served by our MSHS Program is 5,896 of which 3,983 are two parent families and 1,913 are single parent.

## THE RESULTS OF THE MOST RECENT REVIEW BY THE OFFICE OF HEAD START

TMC's Federal Reviews from the Office of Head Start have been in compliance with the performance standards and have displayed high performance and exemplary services to migrant and seasonal children and their families. Evidence of this implementation is the Federal review conducted in October 28, 2007. The report indicated two areas of non-compliance in accordance with:

- 2 CFR Part 225, Appendix A
- 45 CFR Part 1310.20

TMC addressed the two areas of non-compliance immediately. Please visit TMC WEB site for the full report.

The report indicated the organization's capacity to deliver quality services to infants/toddlers, pre-school age children and their families.

# RESULTS OF MOST RECENT AUDIT FOR TMC CONTINUATION

The most recent external audit for TMC was conducted for the period which ended January 31, 2009. This audit included

no



MARTINEZ, ROSARIO & COMPANY, LLP  
CERTIFIED PUBLIC ACCOUNTANTS

October 29, 2010

To the Board of Directors of  
TMC  
Laredo, Texas

In planning and performing our audit of the financial statements of TMC (a nonprofit corporation), for the year ended January 31, 2010, we considered TMC's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing an opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of TMC's internal control. Accordingly, we do not express an opinion on the effectiveness of TMC's internal control.

We did not note any matters related to TMC's internal control over financial reporting during the current year. The memorandum that accompanies this letter provides a status on the internal control over financial reporting matter that we noted in our prior year audit. (We previously reported on TMC's internal control over financial reporting in our report dated October 29, 2010.) This letter does not affect that report dated October 29, 2010.

We wish to thank Jerald Sparenberg, CFO and his department for their support and assistance during the audit.

This report is intended solely for the information and use of Board of Directors, management, federal and state awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

*Martinez, Rosario & Company, LLP*  
Martinez, Rosario & Company, LLP  
Certified Public Accountants  
San Antonio, Texas

## TMC SCHEDULE OF FINDINGS AND QUESTIONED COSTS For the Year Ended January 31, 2010

### SECTION I - SUMMARY OF AUDITORS' RESULTS

#### Financial Statement:

Type of auditors' report: *Unqualified*

#### Internal control over financial reporting:

- Material weakness(es) identified? \_\_\_\_\_ Yes  No
  - Significant deficiency(ies) identified? \_\_\_\_\_ Yes  None Reported
- Noncompliance material to financial statements noted? \_\_\_\_\_ Yes  No

#### Federal or State Awards:

##### Internal control over major programs:

- Material weakness(es) identified? \_\_\_\_\_ Yes  No
- Significant deficiency(ies) identified? \_\_\_\_\_ Yes  None Reported

Type of auditors' report issued on compliance for major programs:

*Unqualified* – Head Start Program  
*Unqualified* – ARRA Head Start Program  
*Unqualified* – Child Care Cluster Program  
*Unqualified* – ARRA Child Care Program  
*Unqualified* – Child Care Food Program  
*Unqualified* – TSR Program

Any audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A-133 or the State of Texas Single Audit Circular?

\_\_\_\_\_ Yes  No

# RESULTS OF MOST RECENT AUDIT FOR TMC CONTINUATION

MARTINEZ, ROSARIO & COMPANY, LLP  
CERTIFIED PUBLIC ACCOUNTANTS

TMC  
MANAGEMENT LETTER  
January 31, 2010

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CERTIFIED PUBLIC ACCOUNTANTS

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Very truly yours,

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Certified Public Accountants  
San Antonio, Texas

## MIGRANT SEASONAL HEAD START PROGRAMS EXPENDITURES

The goal of TMC's Migrant Seasonal Head Start Programs is to operate family centered and family driven comprehensive and developmentally appropriate child care education programs that focus on promoting preventive care and integrated services, while being sensitive to race, culture, gender and individuals with disabilities, and responsive to the service needs of low-income children, pregnant women and their families. To meet this goal and serve 7,975 migrant and seasonal children ages six weeks to compulsory school age, TMC was awarded \$64,057,829 for the period ending January 31, 2010. These monies were to support the cost of staff, age appropriate classroom supplies, curriculum, food supplies, facilities occupancy cost, facilities upgrade, vehicles replacement, health/dental/mental health services and age appropriate playground and shade structures. TMC did not received any private funding for the Migrant Seasonal Head Start Program. The chart below illustrates the funds spent and the proposed budget for the upcoming year.

	2010-2011 Expenditures	2011-2012 Proposed Budget
<b>Personnel</b>	\$ 30,625,622	\$ 33,027,463
<b>Fringe Benefits</b>	\$ 12,062,559	\$ 10,835,629
<b>Travel</b>	\$ 16,934	\$ 0
<b>Equipment</b>	\$ 905,426	\$ 15,000
<b>Supplies</b>	\$ 3,581,626	\$ 2,117,508
<b>Contractual</b>	\$ 1,728,520	\$ 2,420,668
<b>Other</b>	\$ 11,369,581	\$ 12,348,397
<b>Indirect</b>	\$ 2,693,949	\$ 2,675,649
<b>Total</b>	\$ 62,984,217	\$ 63,440,314

## OTHER TMC FUNDING

The Corporation received the following public and private funds:

	2010-2011 Funding	2011-2012 Projected Funding
<b>PUBLIC FUNDS</b>		
City of Laredo	\$ 10,000	\$ 10,000
County of Webb	\$ 64,000	\$ 64,000
Safe Haven	\$ 58,046	\$ 20,000
Texas Bar Foundation	\$ 10,000	\$ 10,000
Head Start/Early Head Start	\$ 7,477,165	\$ 6,896,426
Webb County Early Head Start	\$ 278,943	\$ 201,800
Ohio Department of Education	\$ 13,904	\$ 10,000
<b>STATE FUNDS</b>		
Golden Crescent Workforce Solution	\$ 8,257,972	\$ 8,000,000
Workforce Solution Capital Area –CCS	\$ 19,734,248	\$ 18,500,000
Healthy Marriage	\$ 200,000	\$ 200,000
Texas School Ready	\$ 980,537	\$ 0
Community Based Obesity	\$ 198,926	\$ 0
<b>PRIVATE FUNDS</b>		
Donations	\$ 750	\$ 40,000
Miscellaneous	\$ 225,984	\$ 150,000
Community Events	\$ 37,200	\$ 150,000
<b>Total</b>	<b>\$ 37,517,675</b>	<b>\$ 34,252,226</b>